

**BRIGHTON HOVE & SUSSEX SIXTH FORM COLLEGE**

**MEETING OF THE HUMAN RESOURCES COMMITTEE TO BE HELD ON  
MONDAY 2 JULY 2007 at 6.00 pm  
IN THE IN THE SPORTS CENTRE CAFÉ**

<b>Agenda item</b>	<b>Action</b>	<b>Page No.</b>
1. Apologies and Welcomes		
2. Minutes of the Meeting held on 15 March 2007	Approve	<b>1</b>
3. Matters Arising	Note	
4. JUMCoG Report	Note	<b>Verbal</b>
5. Equality and Diversity Report	Note	<b>Verbal</b>
6. Staff Satisfaction Survey 2007	Note	<b>4</b>
7. Update on Making BHASVIC outstanding	Note	<b>14</b>
8. Directed Time for Teaching Staff	Note	<b>23</b>
9. Maternity, Paternity & Adoption Guidelines	Note	<b>34</b>
10. Children on Site Policy	Approve	<b>36</b>
11. Pay Policy	Approve	<b>40</b>
12. Professional Development Review Policy	Approve	<b>55</b>
13. Probation Policy for New Staff	Approve	<b>62</b>
14. Pay Settlement for 2007-08	Approve	<b>65</b>
15. Any Other Business		
16. Date of Next Meeting – Thursday 28 <sup>th</sup> June 2007		
17. <b>Reserved Business</b> (staff and student members may be asked to leave the meeting, depending upon the confidential nature of the business under discussion)		

Louise Pennington  
Clerk to the Corporation

Members:  
Sonia Cargan  
Peter Freeman  
Melissa Gibbon  
Neil Perry  
Richard Schaverien (Chair)  
Chris Thomson  
Pippa Smith  
Jabu Xulu

In attendance:  
Maria Bailey  
Anne Fielding Smith  
Chris Nagle  
  
Clerk: Louise Pennington  
Copies to:  
Jutta Knapp  
Staff Room  
OLC  
File