

**BRIGHTON HOVE & SUSSEX SIXTH FORM COLLEGE**

**MEETING OF THE CORPORATION TO BE HELD ON THURSDAY 29th MARCH 2007  
AT 6:00 PM IN THE SPORTS CENTRE CAFE**

<b>Agenda</b>	<b>Action</b>	<b>Page Number</b>
1 Membership Matters	Approve	<b>1</b>
2 Training Briefing – Making BHASVIC Outstanding – an update – CT	Note	<b>Verbal</b>
3 Apologies and Welcomes Apologies: Anne fielding Smith & Jutta Knapp		
4 Minutes of the Meeting held on 8 <sup>th</sup> February 2007	Approve	<b>3</b>
5 Matters Arising		
6 Chairman's Report	Note	<b>Verbal</b>
7 Principal's Report	Note	<b>Verbal</b>
8 Annal Operating Priorities : Mid -Year Update	Note	<b>6</b>
9 Capital Project	Note	<b>17</b>
10 Charities Act 2006	Note	<b>20</b>
11 Draft Minutes of Meetings of Committees	Note	
Human Resources 15/3/07		<b>22</b>
Audit 19/3/07		<b>25</b>
Finance & General Purposes 13/3/07		<b>29</b>
Quality & Curriculum 14/3/07		<b>33</b>
Search 29/3/07 – <b>refer to item 1</b>		

<u>Committee</u>	<u>Paper</u>	<u>Action</u>	
Human Resources	Equality and Diversity Report	Approve	<b>37</b>
Audit	Re-appointment/remuneration of the Financial Statement Auditors (verbal)	Approve	
	Performance Indicators for Financial Statement Auditors	Approve	<b>42</b>
Finance & General Purposes	Funding 2007/08	Approve	<b>43</b>
Quality & Curriculum	College Charter	Approve	<b>45</b>
	Internal Assessment Appeals Policy and Procedure	Approve	<b>50</b>

12 Any Other Business

13 Date of Next Meeting: Thursday 12<sup>th</sup> July 2007

14 Reserved Business – Staff and students may be asked to leave at some point during the meeting, when certain confidential issues are to be discussed.

**Papers considered by committees but not issued with these papers.** These are available from the clerk on request (01273 503945)

<u>Committee</u>	<u>Paper</u>
Human Resources	JUMCoG Report
Audit	Internal Audit Report December 2006 Update on Internal Audit Recommendations Update on External Audit Recommendations Risk Management Report
F & GP	Results for the First Sixth Months Capital Project Health and Safety Update

Q & C

Annual Operating Priorities

Louise Pennington  
Clerk to the Corporation

Members:

Philip Anthony  
Andrew Barnett  
Huw Du Boulay  
Ben Franks  
Peter Freeman (Chair)  
Melissa Gibbon  
Jack Hazelgrove  
Howard Kidd  
Keith Murphy  
Altaf Razak  
Robert Rosenthal  
Richard Schaverien  
Chris Thomson  
Ellen Walsh  
Chris Wellings  
Marion Wilcock  
Jabu Xulu  
Vacancy  
Vacancy

In attendance:

Maria Bailey  
Anne Fielding Smith  
Jutta Knapp

Clerk:

Louise Pennington

Copies to:

Staff Room  
OLC  
File.