

BRIGHTON HOVE & SUSSEX SIXTH FORM COLLEGE

**MINUTES OF THE MEETING OF THE CORPORATION HELD ON THURSDAY 8TH
FEBRUARY 2007 at 6.0 p.m.
IN THE SPORTS CENTRE CAFE**

Present: Philip Anthony, Huw Du Boulay, Ben Franks, Peter Freeman (Chair), Melissa Gibbon, Jack Hazelgrove, Altaf Razak, Robert Rosenthal, Chris Thomson, Chris Wellings, Marion Wilcock and Jabu Xulu.

In Attendance: Anne Fielding Smith and Louise Pennington.

Action

1. Apologies and Welcomes

Apologies were received from Andrew Barnett, Howard Kidd, Jutta Knapp, Keith Murphy, Richard Schaverien and Ellen Walsh.

2. Minutes of the Meeting held on 12th December 2006

The minutes were approved and signed by the Chairman as a correct record.

FILE

3. Matters Arising

There were no matters arising.

4. Appointment of Assistant Principal (MPB's successor)

Refer to confidential section of the minutes on red paper..

At this point JH left the meeting.

5. Update on Rebuilding Plans

CT and PF provided an update on the current position and the following points were noted:

- a) Aim is to get the Application in Principle (AIP) to the local LSE by 21st February 2007 with the intention that this will be brought to the National LSC's attention at its meeting on 13th June 2007.
- b) Meeting with the local LSC was held on Monday 5th February 2007 and as there was some uncertainty over the scheduling, another meeting has been scheduled for Thursday 15th February 2007.
- c) Final adjustments are being made to the Education Case with regards to the projected student numbers. The LSC has given assurance that BHASVIC's indicative numbers are realistic, whilst they have some reservations about those predicted by the other two Colleges in the Accord.

- d) Aiming to submit outline planning permission to the Council within the next week. Thursday 16th February is the College's next meeting with the architect.
- e) Tribal have been appointed as the Project Managers of the capital bid project which the Corporation ratified. It was noted that Tribal had been the second most expensive tender but that they were deemed to be the best of the 6 companies making a presentation on the day to the Panel (PF, CT, JHK, RD, HK). At present they are considering the best procurement route for the College and the related consultants' appointments. MW suggested that a "key person clause" be inserted into the contract and that consideration be given before proceeding with contractors on potential for cost-overruns and identify in detail key constraints e.g. access restrictions/access to site re vetting of staff/ health and safety requirements to protect the students and staff. RR suggested that consideration be given to noise restrictions and including a local employment clause/local apprenticeship arrangements with City College. It was also noted that the project manager must ensure that if there is likely to be a cost-overrun where a design and build route is followed, careful monitoring of costs and working practices should be made to ensure that the College continues to receive the best quality of workmanship and products. CT agreed to review all of these points.
- f) Currently JHK is working on the 10 year financial forecast together with the requirements for the AIP and outline planning submission. This will go to F & GP in March 2007.
- g) A free 10 day Carbon Trust consultancy has been organised in respect of the project and the final build.
- h) Premises minutes of the last two meetings are attached for information and noting (item 6 below).
- i) CT and PF met on Monday 5th February with Pat Hawkes (Labour education leader and Chair of the Childrens, Families and Schools Committee) and Vanessa Brown (Conservative education leader) to explain the project to them and BHASVIC's position in the City. Vanessa Brown is also a Committee Member on the Q & C Committee and is a Councillor of the local ward. At this point CW joined the meeting.
- j) It was noted that the F & GP Committee would be considering the detailed financial implications of the capital bid at its March 2007 meeting and that recommendations would then be given to Corporation.

CT

6. Draft Minutes of Premises Group Meetings held on 21st December 2006 and 11th January 2007

The contents of the minutes were noted by Corporation and that these would be passed through the next F & GP Committee as normal.

7. Any Other Business

Refer to confidential section of the minutes on red paper.

8. Date of Next Meeting

Thursday 29th March 2007

7. Reserved Business

To be deferred until the next meeting.

Louise Pennington
Clerk to the Corporation

CHAIRMAN.....

DATE.....