

## BRIGHTON HOVE & SUSSEX SIXTH FORM COLLEGE

### MEETING OF THE AUDIT COMMITTEE TO BE HELD ON WEDNESDAY 8 MARCH 2006 AT 6:00 PM IN SPORTS CENTRE CAFE

<b>Agenda</b>	<b>Action</b>	<b>Page Number</b>
1. Apologies and Welcomes Welcomes: Altaf Razak		
2. Minutes of the Meeting held on 9 November 2005	Approve	1
3. Matters Arising	Note	
4. Review of Committee Members' Training Needs	Discuss	<b>Verbal</b>
5. Re-appointment/remuneration of the Financial Statement Audit	Approve	<b>Verbal</b>
6. Performance Indicators for Financial Statement Auditors	Approve	4
7. Internal Audit Report December 2005	Note	7
8. Update on Internal Audit Recommendations	Note	35
9. Risk Management Report	Note	37
10. Option to discontinue interim regularity audit	Approve	59
11. Any Other Business		
12. Date of Next Meeting – Wednesday 10 May 2006		

Louise Pennington  
Clerk to the Corporation

**Members:**

Geoffrey Jarvis – Chairman  
Michael Bewlock  
Jack Hazelgrove  
Altaf Razak  
Ellen Walsh  
Marion Wilcock

Tina Thorne, Hampshire Audit Services (Internal Auditors)

**In attendance:**

Chris Thomson  
Jutta Knapp

Clerk: Louise Pennington

**Copies to:**

Maria Bailey  
Anne Fielding Smith  
Peter Freeman  
Staff Room  
OLC  
File