

BRIGHTON HOVE & SUSSEX SIXTH FORM COLLEGE

**MEETING OF THE CORPORATION TO BE HELD ON
THURSDAY 30th MARCH 2006
At 6:00 pm IN THE SPORTS CENTRE CAFE**

Agenda	Action	Page Number
1 Training Briefing – Governors’ VLE (Virtual Learning Environment) (Keith Murphy)	Note	Verbal
2 Apologies and Welcomes Apologies: Jutta Knapp Welcomes: Ellen Walsh		
3 Minutes of the Meeting held on 18th January 2006	Approve	1
4 Matters Arising		
5 Chairman’s Report	Note	Verbal
6 Principal’s Report	Note	Verbal
7 Strategic Planning	Note	5
8 CRB Checks for Staff and Governors	Approve	12
9 Draft Minutes of Meetings of Committees	Note	
Premises Group 8/2/06 and 2/3/06		14/15
Human Resources 2/3/06		16
Audit 8/3/06		19
Finance & General Purposes 15/3/06		25
Quality & Curriculum 20/3/06		28

<u>Committee</u>	<u>Paper</u>	<u>Action</u>	
Human Resources Audit	Staff Development Policy	Approve	32
	Re-appointment/remuneration of the Financial Statement Auditors	Approve	
	(Verbal)		
	Performance Indicators for Financial Statement Auditors	Approve	38
Finance & General Purposes	Option to Discontinue Interim Regularity Audit	Approve	39
	Review of Business Procedures	Approve	45
	Acceptable Use of Computers	Approve	64
	Policy		

Quality & Curriculum	College Charter	Approve	70
	Review of the Student Charging and Financial Support Policy	Approve	76
	Review of the Student Discipline Policy	Approve	78
	College Development Plan 2006/07	Approve	91
10	Any Other Business		
11	Date of Next Meeting: Thursday 13th July 2006		
12	Reserved Business – Staff and students may be asked to leave at some point during the meeting, when certain confidential issues are to be discussed.		

Papers considered by committees but not issued with these papers. These are available from the clerk on request (01273 503945)

<u>Committee</u>	<u>Paper</u>
Human Resources	Equality and Diversity at BHASVIC Annual Report 2004/05
Audit	Internal Audit Report December 2005 Update on Internal Audit Recommendations Risk Management Report
F & GP	Funding 2006/07 Results for the First 6 Months Update on Property Strategy Health and Safety Update Insurance Claim Review of Governor Liability
Q & C	Update on Equality and Diversity Implementation Measures - EDIMS amendments Update on Q & C Annual Operating Priorities

Louise Pennington
Clerk to the Corporation

Members:

Philip Anthony
Andrew Barnett
Hannah Bithell
James Freeman
Peter Freeman (Chair)
Melissa Gibbon

In attendance:

Maria Bailey
Anne Fielding Smith
Jutta Knapp

Jack Hazelgrove
Geoffrey Jarvis
Howard Kidd
Keith Murphy
Tim Oates
Altaf Razak
Richard Schaverien
Pippa Smith
Chris Thomson
Ellen Walsh
Chris Wellings
Marion Wilcock
Anthony Young

Clerk:
Louise Pennington

Copies to:
Staff Room
OLC
File