

BRIGHTON HOVE & SUSSEX SIXTH FORM COLLEGE

MEETING OF THE FINANCE & GENERAL PURPOSES COMMITTEE TO BE HELD ON THURSDAY 16 MARCH 2006 AT 6.00 pm IN THE SPORTS CENTRE CAFE

Agenda	Action	Page Number
1. Apologies and Welcomes Apologies Louise Pennington Peter Freeman Chris Wellings		
2. Minutes of previous meetings:		
a) Finance & General Purposes Committee Meeting 23 November 2005	Approve	1
b) Premises Group 15 December 2005	Approve	4
c) Premises Group 8 February 2006	Approve	5
d) Premises Group 2 March 2006	Approve	6
3. Matters Arising	Note	
4. Review of Committee Members' Training Needs	Discuss	Verbal
5. Funding 2006/07	Note	7
6. Results for the first six months	Note	10
7. Update on Property Strategy	Note	18
8. Review of Business Procedures	Recommend for approval	26
9. Health and Safety Update	Note	47
10. Acceptable Use of Computers Policy - staff	Recommend for approval	51
11. Insurance claim	Note	58
12. Review of Governor Liability	Discussion	60
13. Any Other Business		
14. Date of Next Meeting: Wednesday 28 June 2006 at 6.00 pm in the Sports Centre Cafe		

Louise Pennington
Clerk to the Corporation

Members:

Hannah Bithell (Observer)
Dominic Blythe
Peter Freeman
Howard Kidd (Chairman)
Keith Murphy (Observer)
Chris Thomson
Chris Wellings

In attendance:

Anne Fielding Smith
Jutta Knapp

Clerk: Louise Pennington

Copies to:
Maria Bailey
Staff Room
OLC
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