

BRIGHTON HOVE & SUSSEX SIXTH FORM COLLEGE

**MINUTES OF THE MEETING OF THE PREMISES GROUP HELD ON
WEDNESDAY 8 FEBRUARY 2006 at 3.30 PM IN THE PRINCIPAL'S OFFICE**

Present: Peter Freeman (Chair) Chris Wellings, Howard Kidd, Chris Thomson

In attendance : Durand Azariah, Richard Foster, Jutta Knapp

The meeting was quorate

Action

1. Apologies and Welcomes

Anne Fielding Smith, Maria Bailey, Louise Pennington

2. Minutes of the Meeting held on 15 December 2005

The contents of the minutes were noted

3. Matters Arising

Durand Azariah confirmed that all of the action points from the previous meeting were in hand. There were still a few issues to be cleared with the contractor re the impact on the programme of the additional office above Nigel Fisher's room.

4. Project Managers Report

Richard Foster presented the cost report and explained the new format and ran through the issues. A significant issue is the interpretation by Longley's VAT office of DDA legislation. It is more stringent than anticipated, which has resulted in a higher VAT charge than budgeted. After discussion, it was agreed to contact the LSC for advice.

JHK

Durand Azariah presented his report, which was noted.

5. Forward Strategy to end of Project

CT explained that the 'hardline' approach, i.e. litigation, was an option. However, a further option would be to clarify the position re future opportunities re the LSC predicted capital spend.

This could be implemented by getting the LSC on board shortly, which would mean a meeting would need to be called of the Design Team and being very open with them. This strategy was approved, although no date for the meeting has yet been set.

6. Any other business

There was no other business

7. Date of next meeting

To be arranged as required