

**BRIGHTON HOVE & SUSSEX SIXTH FORM COLLEGE**

**MEETING OF THE FINANCE & GENERAL PURPOSES COMMITTEE TO BE HELD ON  
21 NOVEMBER 2006  
AT 6.00 P.M. IN THE SPORTS CENTRE CAFE**

<b>Agenda</b>	<b>Action</b>	<b>Page Number</b>
1. Apologies and Welcomes		
2. Minutes of the Finance & General Purposes Committee held on 28 June 2006	Approve	<b>1</b>
Minutes of the Premises Group:		
2 March 2006	Note	<b>6</b>
3 August 2006	Note	<b>7</b>
5 October 2006	Note	<b>11</b>
3. Matters Arising	Note	
4. Review of Terms of Reference (Finance & General purposes Committee and Premises Group)	Review and Approve	<b>15</b>
5. Revised budget 2006-07	Approve	<b>18</b>
6. Annual Report and Financial Statements for the year ending 31 July 2006	Approve	<b>22</b>
7. Reconciliation of 2005/06 outturn to Budget	Note	<b>88</b>
8. Results for the first three months	Note	<b>92</b>
9. Capital Project - update	Note	<b>Verbal</b>
10. Bank loan	Approve	<b>101</b>
11. Update on Environment Action Plan	Note	<b>117</b>
12. Lettings Policy	Approve	<b>120</b>
13. Health and Safety Policy	Approve	<b>122</b>
14. Health and Safety Update	Note	<b>127</b>
15. Financial Memorandum	Note	<b>132</b>
16. Overseas Travel	Note	<b>135</b>
17. Any Other Business		
Date of Next Meeting: 19 March 2007		

Louise Pennington  
Clerk to the Corporation

Members:

Dominic Blythe  
Peter Freeman  
Howard Kidd  
Keith Murphy (Observer)  
Chris Thomson  
Chris Wellings  
Graham Wright (observer)

In attendance:

Anne Fielding Smith  
Jutta Knapp

Clerk: Louise Pennington

Copies to:

Maria Bailey  
Staff Room  
OLC  
File