

BRIEFING, TRAINING AND FURTHER INFORMATION

In order to ensure that new Governors are briefed effectively about the College, all new Corporation Members follow the Induction process and will be invited by the Clerk to meet with the Chairman of Corporation, Principal, Vice Principal and other Senior Post Holders. These meetings will take place within the first half term subsequent to the new Governor's appointment as soon as practical. All new Governors will receive a copy of the Governors' Handbook / Polices File, the Guide for College Governors, Governor Training Materials, and various other documentation deemed appropriate. The Governors' Hand Book / Polices File incorporates the Instrument and Articles of Government, the Corporation standing orders, the latest budget, three year financial forecast, Annual Report and Accounts, the Financial Memorandum and the latest Ofsted inspection report.

Briefings for Corporation Members generally will be arranged as and when it is felt necessary. The Corporation will review its training needs annually and the extent of training delivered will be monitored.

The following web sites provide further information:

Learning and Skills Council	lsc.ac.uk
Department for Education and Employment	dfee.gov.uk
Further Education Development Agency	feda.ac.uk
Learning and Skills Development Agency	lsagency.org.uk
BHASVIC	bhasvic.ac.uk