

## GOVERNOR- ROLE DESCRIPTION

**JOB TITLE: GOVERNOR**

**RESPONSIBLE TO: THE GOVERNING BODY**

**RESPONSIBILITIES:** To take responsibility, as a member of the governing body, for the determination of the educational character and mission of the college; for overseeing its activities; for ensuring the effective and efficient use of its resources; for the solvency of the College; the safeguarding of its assets; for approving annual estimates of income and expenditure; for the terms of employment of Senior Post Holders (currently the Principal, Vice Principal, Assistant Principals and Clerk to the Corporation) and for setting a framework for the pay and conditions of service of all other staff.

Person specification:

- To have an interest in further education;
- To empathise with the culture and ethos of a sixth form college;
- To be able to understand complex issues;
- To be willing to attend approximately eight evening meetings a year;
- To be willing to be involved in induction of around two half days a year;
- To be willing to be involved in other activities in the college for around two half days and four evenings a year;
- To be willing to read a considerable amount of paper;
- To be able to work as part of a team of governors for the benefit of the college and its various stakeholders;
- To have a willingness and ability to be challenging and enquiring but also to know when to be supportive of management and fellow Governors;
- To be willing to comply with the code of conduct for Governors;
- To be willing to join a Corporation Committee.

|  |
|--|
| Revised and approved by Corporation December 2002<br>Reviewed and approved by the Corporation 2003<br>Reviewed and approved by the Corporation 2004<br>Reviewed and approved by the Corporation 2005 |
|--|