

THE STUDENT COLLEGE CONTRACT

between

Name of student _____ Date _____

Name of Senior Tutor _____

COLLEGE COMMITMENTS TO THE STUDENT

Brighton, Hove and Sussex Sixth Form College will endeavour to meet all of its commitments to you, as described in the College Charter, which you have received today.

Signed _____ (Senior Tutor)

CONTRACT

In choosing to enrol for a course at BHASVIC, I agree to meet all my student commitments as outlined below and I undertake to complete all work set, punctually and to the best of my ability. I understand that a standard of behaviour acceptable to the college must be maintained at all times. I am aware that failure to meet college commitments may result in my being asked to leave BHASVIC.

Signed _____ (Student)

STUDENT COMMITMENTS TO THE COLLEGE

ATTENDANCE Students must attend all the sessions for which they are timetabled including the daily tutor period. They must be available for individual appointments with members of staff throughout the college day.

ABSENCE – SICKNESS When students are absent from any of their college commitments, their Tutor must be given the reason for absence in a letter from their parents/guardians.

ABSENCE – OTHER REASONS Requests for absence of a day or more must be made in writing to the Tutor, at least seven days in advance where possible. Parents/guardians should explain the reasons for their request.

PUNCTUALITY Students must arrive on time for all their commitments.

DRINKING Students must not under any circumstances bring alcohol onto the premises or attend college whilst under the influence of alcohol.

DRUGS Students must not bring onto the premises any chemical substance or drug of abuse, other than medicines prescribed for personal use and simple treatments to relieve obvious medical symptoms.

SMOKING Students must not smoke on the premises in any area other than that designated by the Principal.

USE OF COMPUTER RESOURCES Students must not use or install any software which is not supplied by the college.

MOBILE PHONES AND PAGERS must be switched off inside the college building.

COLLEGE PROPERTY Students must not remove college property without the consent of the college.

THE BHASVIC STUDENT UNION I would like/would not like to join the BHASVIC Student Union.

(please delete as necessary)

Student signature _____

Membership of BHASVIC Student Union entitles you to MEMBERSHIP of the N.U.S. and to vote at Student Union Elections.

We collect information about our students for a variety of administrative, academic and health and safety reasons. Because of the Data Protection Act 1998 we need your consent to do this.

“I agree to BHASVIC processing personal data contained in this form, or any other data which BHASVIC may obtain from me or other people in connection with me as a student of the college. I agree to the processing of such data for any purposes connected with my studies or my health and safety whilst on the premises or for any other legitimate reason.”

Signed (student)

Date