

Dear student,

### Re: Important information about the end of this year and the start of next academic year

Please read this carefully – it contains very important information for you and involves actions you will need to take between now and September, to make sure that your choices and place on subjects at BHASVIC are assured.

I'll say here, at the start, that we wish you a very good summer and look forward to seeing you refreshed in September.

**If ever you are uncertain of what is taking place at BHASVIC and your commitments, please always check the College Calendar from our website, the front page of the VLE and your BHASVIC email.**

### Schedule of events over the end of this year and the start of next year

Please ensure you meet all your scheduled commitments over this period of time. If you are unable to attend any of the essential events underlined below, you *must* inform the College by contacting Reception.

<b>Wednesday 18 July</b>	<ul style="list-style-type: none"><li>• Last day of study for students.</li><li>• BBQ at lunchtime</li><li>• College closes at 15:45</li></ul>
<b>Thursday 16 August</b>	<ul style="list-style-type: none"><li>• AS and A Level Results released at 8.00am via Student Advantage accounts</li><li>• Advisory service runs at College</li></ul>
<b>Thursday 23 August</b>	<ul style="list-style-type: none"><li>• GCSE Results released</li></ul>
<b>Friday 17 to Wednesday 29 August</b>	<ul style="list-style-type: none"><li>• Guidance Management Team available to advise students who are not able to continue with a subject or are not able to continue at all into the A2 year due to results</li></ul>
<b>Thursday 30 August &amp; Friday 31 August</b>	<ul style="list-style-type: none"><li>• Enrolment for all new A1 students to BHASVIC</li><li>• Advice service for A2 students who have issues with their subjects or place in the A2 year due to their results</li></ul>
<b>Monday 3 September</b>	<ul style="list-style-type: none"><li>• <b><u>A2 Enrolment/Subject Lessons for A2 students</u></b> – Special Timetable: you must attend college to enrol and you will attend lessons in each of your main courses on this day</li></ul>
<b>Friday 7 September</b>	<ul style="list-style-type: none"><li>• <b><u>Subject Lessons</u></b> – Special timetable: all A2 students must attend all subject lessons. You will be given timings for this day at A2 Enrolment.</li></ul>
<b>Thursday 13 September</b>	<ul style="list-style-type: none"><li>• <b><u>Normal timetable starts</u></b>. Your normal timetable will be available from your Student Advantage account in advance of this.</li></ul>

### AS and A Level Exam Results are released on **Thursday 16 August**

If you have taken external exams this summer, results will be released online via Student Advantage accounts at 8.00am. There will also be a helpdesk running at College. You should check that you can login to your Advantage account in advance of Results Day. If you have problems logging into Advantage please contact [cis@bhasvic.ac.uk](mailto:cis@bhasvic.ac.uk)

### What to do if you are disappointed with your results

Please consult the information sheet about examination appeals attached to your results slip.

BHASVIC runs a Help Desk on Results Day *and* a Post Exam Results Advice Service, provided by the Guidance Team during the second part of August. The main focus of this service is to support students who have not passed exams. If you are in this situation, then we would like you to make contact with us so that we can support you in your next steps.

Please be aware that there will be very limited advice on the reasons behind results achieved or whether students should acquire their scripts, request remarks or resit exams. This advice is best taken by teachers who return to college and consult with students in September. The Guidance Team's priority will be supporting students who are facing difficulties in continuation with subjects, continuing at BHASVIC or unable to gain their university place; we ask that you allow Guidance time to focus on these students' needs.

### **Returning for an A2 Year**

We would like to remind you of the conditions for you to return to BHASVIC in September. You must have:

- at least 90% attendance overall and completion of all work set since your return from Progression Exams in June; this includes attendance at all your classes, including tutorial, Progression Day and Careers Enrichment Day.
- passed the equivalent of at least two single subjects, enabling you to continue at least 2 A Levels or equivalent in your second year.
- no outstanding financial debts to the College; this includes any outstanding A1 course charges; charges for new or continuing courses (e.g., Art, Photography etc.) or charges associated with poor attendance.

Please also be reminded that BHASVIC does not offer restarts or repeats of the A1 year due to lower than desired exam results. If you have not met any of the criteria above and were intending to continue studying at BHASVIC, please contact the college urgently.

The Guidance Manager's contact details are:

Matt Bannister – [m.bannister@bhasvic.ac.uk](mailto:m.bannister@bhasvic.ac.uk)

Lucy Aditi – [l.aditi@bhasvic.ac.uk](mailto:l.aditi@bhasvic.ac.uk)

Nikki Fabry – [n.fabry@bhasvic.ac.uk](mailto:n.fabry@bhasvic.ac.uk)

Mandy Brindle – [m.brindle@bhasvic.ac.uk](mailto:m.brindle@bhasvic.ac.uk)

Nicola Twaites – [n.twaites@bhasvic.ac.uk](mailto:n.twaites@bhasvic.ac.uk)

### **A2 Enrolment takes place on Monday 3 September 2018**

You are expected back in College for enrolment at **8.45am**. Full details of the day will be posted on the VLE and you must **visit the VLE from Thursday 30 August** to find out which rooms to go to.

The day will consist of lessons in all the subjects which you are continuing. You should bring your summer assignments into college on that day for your teachers to review with you. You will also have an opportunity to get advice from subject teachers about any relevant exam results, possible re-sits and predicted A Level grades.

### **I need to speak to a Guidance Manager or make changes to my timetable.**

If any of the following apply to you, and you had not resolved these issues before the summer holidays, we ask you to contact college and make an appointment with a Guidance Manager **before** the A2 Enrolment Day:-

1. You have not passed one or more exams that you needed to enable you to study one or more of the subjects you were planning to continue with in September (you must achieve at least a grade E in any AS, Progression or Resit exam which you wish to take through to A2, or pass for any BTEC subject).
2. You wish to make complex changes to your subjects, tutorial option or A2 pathway.

**I can't come to BHASVIC in August but need help with changes to my Programme of Study!**

If you are away on holiday in the second half of August but need support with changes to your study programme, please do not worry. We ask you to try and come into College on Thursday 30 August or Friday 30 August, when staff will be readily available to help you enrol.

If you require advice and changes to your programme of study but cannot attend BHASVIC until Monday 3 September, again do not worry but please be aware that you may miss vital starter lessons and may have long waiting times to see someone at the Help Desk.

**Compulsory lessons: Friday 7 September, Normal timetable starts from Thursday 13 September**

Please make sure you plan your summer accounting for the need to attend College on 3rd and 7th September. Normal timetable and full lessons begin from Thursday 13 September but you are expected to be completing work which has been set on 3rd and 7<sup>th</sup>, in addition to your summer homework.

**It's Summer!**

I wish you the very best for your summer break. I know you will have worked very hard over the year at BHASVIC and will be that much wiser and more experienced when you return in September. For now, enjoy yourself over the break, earn some money, travel and have fun!

Kind regards,

A handwritten signature in black ink, appearing to read 'Alison Cousens', with a horizontal line underneath.

Alison Cousens

Assistant Principal