

Opening hours (Term time)

Monday, Tuesday, Thursday:

8:15 am – 6 pm

Wednesday & Friday:

8:15 am – 5 pm

Saturday & Sunday: Closed

Opening hours (Holidays)

Monday-Friday:

10 am – 1 pm & 1.30 to 4 pm

(Shut during College closures – please check before you visit.)

Search the OLC catalogue

<http://library.bhasvic.ac.uk>

Please ask OLC staff if you need help finding resources or IT support. Ask at the enquiry desk for desk loans, to reserve or request resources, and to buy print credits, photocopying or stationery.

Borrowing resources:

Loans are for 3 weeks unless labelled **7-day**, **Overnight** or **Not to be taken away**.

Please **renew** loans in person, by phone or by email (see above).

Fines for overdue loans:

Normal loan: 5p per day

7-day loans: 10p per day

Overnight loans: 30p per day

Please remember: You need your library card with you to borrow resources.

OLC Code of Conduct (agreed with the Student Union)

The OLC contains the **only silent study zone** available to you in College – please **respect the need of other students to concentrate** on their work.

No mobile phone conversations – they can disturb others.

No food, chewing gum or drinks (other than bottled water). Please keep bottled water away from electrical equipment. **Please put any litter in the bin** to leave your study zone tidy for all students.

Under BHASVIC's Acceptable Use of Computers Policy all chat lines, messaging and games are prohibited.