

November 2010

To Parents or Guardians of First Year Students

Dear Parent or Guardian

Teachers have recently completed "Settling into BHASVIC" subject reviews for first year students and these are enclosed for you to discuss with your son/daughter. These reviews were completed at the end of the first half term and are intended to show how well your son/daughter has settled onto their new courses. Tutors are currently discussing these reviews with their tutees and will be dealing with any issues raised. If there are serious concerns, your son/daughter will be given an action plan which will be sent home to you.

There is another more detailed review in March. This provides an opportunity for A1 students, teachers and tutors to discuss which subjects students are thinking of taking through to their second year and to start thinking about any other courses they might need to pick up in their second year. These reviews also tie in with the receipt of results from any external January exams that students have taken. Parents' Evenings take place on Tuesday 29 March for students whose surnames begin with A – K and Wednesday 6 April for students whose surnames begin with L – Z from 6pm to 8.30 pm.

Attached to this letter we also include the following information:

- An explanation of the 'minimum expected grade' for students taking advanced level courses
- A record of attendance up to Friday 22 October 2010, with an explanation of the codes

Additional useful documents are also available to view on the Parents' Information pages on the College website. By logging onto: <http://www.bhasvic.ac.uk/parents.htm> you can also view:

- The Parents' Calendar 2010-11
- The Coursework Deadline Guide 2010-11
- The leaflet "What to do if you are absent from College"
- Student Attendance and Key Dates for 2010-11
- An explanation of the subject review process

These documents are also available in hard copy on request.

The Coursework Deadline guide will enable you to see when your son or daughter may have coursework deadlines to meet and will enable you to support them with the demands these deadlines will make on their time management. Please note that these deadlines are very real. Failure to meet them will make work ineligible for marking and their grades will then suffer. Please see our coursework deadlines policy and procedures on the front of the booklet.

Please inform us if you require this letter in an alternative format

I would also like to draw your attention to the following events:

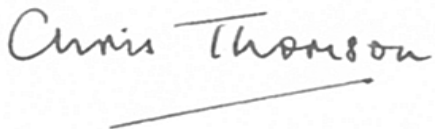
Wednesday 15 December – the annual CHRISTMAS CONCERT of Popular, Classical and Seasonal music takes place in the Main Hall starting at 7.30pm. In addition, the opera “Amahl and the night visitors” will take place on the same night, with two performances starting at 6.30pm and 8.30pm in the Drama Studio. Tickets (from the College or on the door) cost £3 including seasonal refreshments. We very much hope to see you at these events.

Between **Tuesday 1 and Thursday 3 March** we will be putting on an exciting performance of the musical “Into the Woods” by Stephen Sondheim. Tickets will be available in early January from the Finance department at a price of £8 and £5 (concession).

Can I take this opportunity of again thanking all those parents and guardians who have generously contributed to our Parents’ Fund! If you have not already done so but would still like to, I enclose the relevant forms.

I hope that you will find the contents of this letter and its enclosures informative and useful and that they will enable you to feel involved in your son or daughter’s progress and the College community.

Yours faithfully

A handwritten signature in cursive script that reads "Chris Thomson". A horizontal line is drawn underneath the signature.

Christopher Thomson
Principal