

BRIGHTON HOVE & SUSSEX SIXTH FORM COLLEGE

**MEETING OF THE AUDIT COMMITTEE TO BE HELD ON THURSDAY 4 MARCH 2010
AT 6.00 pm IN THE SPORTS CENTRE CAFE**

Agenda	Action	Page Number
A10/01 Apologies and welcomes Welcomes: Sue Smith	Note	
A10/02 Minutes of the Meeting held on 17 November 2009	Approve	1
A10/03 Matters Arising	Note	
A10/04 Declaration of Interest	Note	
A10/05 Update on Report and Financial Statements to 31 July 2009	Note	Verbal
A10/06 Internal Audit Report December 2009	Note	6
A10/07 Update on Internal Audit Recommendations	Note	32
A10/08 Update on External Audit Recommendations	Note	35
A10/09 Performance Indicators for Financial Statements Auditors		38
A10/10 Update on Risk Management	Note	41
A10/11 Fraud	Note	Verbal
A10/12 Disaster Recovery Update	Note	71
A10/13 Tendering for Internal & external Audit *(Auditors to leave for this item)	Note	74
A10/14 Any Other Business	Note	
A10/15 Date of next meeting – Tuesday 18 May 2010		

Louise Pennington
Clerk to the Corporation

Members:
Michael Bewlock
Dominic Blythe (Chair)
Sarah Bovill
Sue Smith

In attendance:
Chris Thomson
Jutta Knapp
Hampshire Audit Services

Clerk: Louise Pennington

Copies to:
Anne Fielding Smith,
Sally Bromley,
Peter Freeman
Staff Room,
OLC
File.

