

**BRIGHTON HOVE & SUSSEX SIXTH FORM COLLEGE**

**MEETING OF THE AUDIT COMMITTEE  
TO BE HELD ON TUESDAY 18 MAY 2010  
AT 6.00 pm IN THE SPORTS CENTRE CAFE**

<b>Agenda Number</b>		<b>Action</b>	<b>Page</b>
A10/16	Apologies and welcomes		
A10/17	Minutes of the Meeting held on 4 March 2010	Approve	<b>1</b>
A10/18	Matters Arising	Note	
A10/19	Declaration of Interest	Note	
A10/20	Internal Audit Report February 2010	Note	<b>5</b>
A10/21	Update on Internal audit recommendations	Note	<b>38</b>
A10/22	LSC assessment of our Financial Management and Control Evaluation (FMCE)	Note	<b>41</b>
A10/23	External Audit Planning Memorandum for the year ended 31 July 2010	Recommend for approval	<b>Will be Tabled at the meeting</b>
A10/24	Update on Risk Management	Note	<b>44</b>
A10/25	Anti Fraud and Irregularity Policy	Recommend for approval	<b>69</b>
A10/26	Fraud	Note	<b>Verbal</b>
A10/27	Data Protection Policy	Recommend for approval	<b>76</b>
A10/28	Updated Disaster Recovery Plan	Recommend for approval	<b>84</b>
A10/29	Committee Self Assessment and Review of Terms of Reference	Discussion and Recommendation	<b>115</b>
A10/30	Any Other Business		
A10/31	Date of next meeting – to be confirmed		

Louise Pennington  
Clerk to the Corporation

Members:  
Michael Bewlock  
Dominic Blythe (Chair)  
Sarah Bovill  
Sue Smith

In attendance:  
Chris Thomson  
Jutta Knapp  
  
Hampshire Audit Services

Clerk: Louise Pennington  
Copies to:  
Anne Fielding Smith  
Sally Bromley  
Staff Room  
OLC  
File  
Peter Freeman