

**BRIGHTON HOVE & SUSSEX SIXTH FORM COLLEGE**

**MEETING OF THE AUDIT COMMITTEE TO BE HELD ON  
MONDAY 14<sup>th</sup> NOVEMBER 2011  
AT 6:00 PM IN SPORTS CENTRE CAFE**

<b>Agenda</b>	<b>Action</b>	<b>Page Number</b>
A11/28	Apologies and Welcomes	
A11/29	Minutes of the Meeting held on 16th May 2011	<b>1</b>
A11/30	Matters Arising	
A11/31	Declaration of Interest	
A11/32	External Audit Management Letter	<b>5</b>
A11/33	Report and Financial Statements for the year ended 31 July 2011	<b>30</b>
A11/34	Reconciliation of outturn to budget 2010/11	<b>69</b>
A11/35	Internal Audit Annual Report 2010/11	<b>73</b>
A11/36	Internal Audit Strategy Update and Operational Plan 2011-12	<b>84</b>
A11/37	Financial Management and Control Evaluation (FMCE)	<b>98</b>
A11/38	Risk Management Annual Report and Risk Management Policy	<b>131</b>
A11/39	Performance Indicators for Internal Audit	<b>164</b>
A11/40	Audit Committee Annual Report	<b>167</b>
A11/41	Update on Internal Audit Recommendations	<b>170</b>
A11/42	Update on Disaster Recovery Planning	<b>184</b>
A11/43	Fraud	<b>Verbal</b>
A11/44	Any other business	
A11/45	Date of Next Meeting: 27th February 2012	

Louise Pennington  
Clerk to the Corporation

Members:

Michael Bewlock  
Dominic Blythe (Chair)  
Sarah Bovill  
Sue Smith  
Tom Wolfenden

Mazars (Internal Auditors)  
RSM Tenon (External Auditors)

In attendance:  
Chris Thomson  
Jutta Knapp

Clerk: Louise Pennington

Copies to:

Sally Bromley  
James Moncrieff  
BHASVIC Central  
File  
Peter Freeman