

BRIGHTON HOVE & SUSSEX SIXTH FORM COLLEGE

**MEETING OF THE CORPORATION TO BE HELD ON MONDAY 4th APRIL 2011 at
6:00 PM IN THE SPORTS CENTRE CAFE**

Agenda	Action	Page Number
C11/01 Membership Matters	Approve	Oral
C11/02 Apologies and Welcomes		
C11/03 Minutes of the Meeting held on 13 th December 2010	Approve	1
C11/04 Matters Arising	Note	
C11/05 Declarations of Interests	Note	Oral
C11/06 Chair's Report	Note	Oral
C11/07 Principal's Report	Note	Oral
C11/08 Strategic Planning – Mid-Year Report to Governors on progress with Annual Operating Priorities	Note	8
C11/09 Sixth Form College Building Condition Improvement Fund	Approval	15
C11/10 Draft Minutes of Meetings of Committees: Remuneration 13/1/11 and 21/3/11 – refer to Reserved Agenda Premises Group 26/1/11 Audit 28/2/11 Finance & General Purposes 7/3/11 Human Resources 8/3/11 Quality & Curriculum 14/3/11 Search 4/4/11 and refer to item C11/01	Note	32 35 39 44 48

<u>Committee</u>	<u>Paper</u>	<u>Action</u>	
Remuneration	Approve Revised SPH Job Descriptions <i>(to be tabled)</i>	Approve	
Premises	Student Services Centre/financing <i>(Bank letters/resolutions only)</i>	Approve/Note	53
Audit	Re-appointment and Remuneration of Financial Statement Auditors (oral)	Approve	
	Performance Indicators for Financial Statement Auditors	Approve	79
F & GP	Results for the First Six Months	Approve	81
Human Resources	Voluntary Redundancy Scheme 2011	Approve	89
	Human Resources Strategy	Approve	92
	Dignity at Work Policy	Approve	98
	Staff Code of Conduct	Approve	101
Q & C	College Charter	Approve	108
	Bullying and Harassment (Students) Policy	Approve	113
	Students Charging and Financial Support Policy	Approve	120
Search	Refer to item C11/01		

C11/10	Student Union Report		Oral
C11/11	Any Other Business		
C11/12	Date of Next Meeting: Thursday 7 th July 2011		
C11/13	Reserved Business – Staff and students may be asked to leave at some point during the meeting, when certain confidential issues are to be discussed.		

Papers considered by committees but not issued with these papers. These are available from the clerk on request (01273 503945)

<u>Committee</u>	<u>Paper</u>
All Committees	Managing the Cut in YPLA Funding
Remuneration (2 meetings)	Proposal for Restructuring following departure of AFS Progress on restructuring New Assistant Principal
Audit	Update on Internal Audit Recommendations Internal Audit Report Update on External Audit Recommendations Update on Risk Management Fraud (oral)
F & GP	Funding 2011-2012 Student Services Centre Update on Progress with Property Strategy Recommendations from last Meeting Maintenance Programme Review of Summer Works Health and Safety Update
Human Resources	Equality and Diversity Annual Report JUMCoG (oral) Investors in People Update (oral)
Quality & Curriculum	Termly Update on current Quality & Curriculum Issues (oral) Q & C Annual Operating Priorities ILT Action Plan
Search	Refer to agenda item C11/01

Louise Pennington
Clerk to the Corporation

Members:

Derek Betts
Dominic Blythe
Sandra Clinton
Yvette Cannock
Kerry Doyle
Peter Freeman (Chair)
Ellie Gillies
Nick Hewlett
Leslie Ironside
Howard Kidd
Rod Mallinder
Richard Schaverien
Pippa Smith
Sue Smith
Jim Smithyes
Chris Thomson
Peter Tarbet
Tom Wolfenden

In attendance:

Sally Bromley
Anne Fielding Smith
Jutta Knapp
Louise Pennington

Copies to:
BHASVIC Central
File.