

BRIGHTON HOVE & SUSSEX SIXTH FORM COLLEGE

MEETING OF THE HUMAN RESOURCES COMMITTEE TO BE HELD ON
TUESDAY 18th NOVEMBER 2008 at 6.00 pm
IN THE SPORTS CENTRE CAFÉ

Agenda item	Action	Page No.
HR08/29	Apologies and Welcomes	
HR08/30	Minutes of the Meeting held on 24th June 2008	Approve 1
HR08/31	Matters Arising	Note
HR08/32	Declaration of Interests	Note
HR08/33	Terms of Reference	Review and Approve 4
HR08/34	Equality & Diversity Scheme Annual Report	Note oral
HR08/35	Staff Development SARAP 2007-08	Note 6
HR08/36	Staff Development Plan 2008-09	Note 14
HR08/37	Recruitment and Retention of Staff (including HR EDIMS) 2007-08	Note 23
HR08/38	JUMCoG	Note oral
HR08/39	Absence Management Policy	Approve 32
HR08/40	Disciplinary (Misconduct and Capability) Policy and Procedures	Approve 36
HR08/41	Grievance Policy and Procedure	Approve 45
HR08/42	Any Other Business a) Committee Training Needs	Note
HR08/43	Date of Next Meeting – Thursday 12 March 2009	Note
HR08/44	Reserved Business (staff and student members may be asked to leave the meeting, depending upon the confidential nature of the business under discussion)	

Louise Pennington
Clerk to the Corporation

Members:
Sonia Cargan
Peter Freeman
Melissa Gibbon
Neil Perry
Richard Schaverien (Chair)
Pippa Smith
Chris Thomson
Parent Governor

In attendance:
Anne Fielding Smith
Tracey Hancock
Sally Bromley

Clerk: Louise Pennington
Copies to:
Jutta Knapp
Staff Room
OLC
File

