

BHASVIC

BRIGHTON HOVE & SUSSEX SIXTH FORM COLLEGE MEETING OF THE SEARCH AND GOVERNANCE COMMITTEE TO BE HELD ON WEDNESDAY 8th MARCH 2023 AT 5.00 P.M. IN ROOM 22, MAIN BUILDING

CONFIDENTIAL

AGENDA

		START TIME	ACTION	PAPER	LEAD
1.1	Apologies for Absence and Welcomes	5.00	Note	Oral	Clerk
	Apologies: William Baldwin – At Conference in Birmingham and Louise Pennington				
1.2	Minutes of the meeting held on 3 rd November 2022	5.01	Approve	Item 1.2	Chair
1.3	Matters Arising	5.03	Discussion	Refer Minutes	Chair
1.4	Declaration of Interests	5.07	Note	Oral	All
	SECTION 2: MEMBERSHIP AND GO	OVERNAN	ICE MATTERS		
2.1	Succession Planning and Recruitment of Chair/Co-Chair	5.10	Discussion/ Recommendations	Item 2.1	Chair
2.2	Governor Recruitment and Other Membership Matters including:	5.25	Discussion/ Recommendations	Item 2.2	Chair/SP LEP
	a) Governor - Current Terms of Office Ending in 2022/2023				
	i) Student Union (Student Governors) – Election March 2023				
	ii) End of Current Term: March 2023 – refer paper d)				
	iii) Resignation Q & C Committee Chair – wef May 2023: Successor Committee Chair/s and Q & C Committee vacancy				
	b) Parent Governor Elections – endorse appointment with immediate effect until 31 st December 2024 – Katy Hiles and Daniel Osorio				
	c) Resources Committee vacancies (Tom Wolfenden/Mark Snape (Co-opted Member)				
	Papers:			Donoro	
				Papers:	
	a) Front Sheet			a) '	
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	d) Members' Terms of Office Schedule			d)	
	e) New Parent Governors' Summary Biographies			e)	
	f) Prospective Governor CVs/Biographies (fi, fii)			fi)	
				fii)	
2.3	Disclosure of Interests	5.40	Note	Oral	Chair/LEP
2.4	Internal Audit – Governance Report	5.45	Discussion/ Endorse	Item 2.4	Chair/LEP
2.5	External Board Review – Update	5.55	Discussion/ Recommendations	Oral	S. Porges/ LEP
2.6	a) Governance SAR Update b) Governance Action Plan Update	6.15	Note	Item 2.6 a) b)	Chair/S. Porges/ LEP
2.7	Code of Good Governance – Progress Report on outstanding actions	6.30	Note	Item 2.7	Clerk
	Papers: a) Front sheet			Papers: a)	
	b) Outstanding Actions			b)	
2.8	Corporation Meeting Papers	6.35	Discussion/ Decision	Item 2.8	Chair/ Principal

SECTION 3: CONSENT AGENDA

Matters in this section will be taken as a single agenda item with each proposal being agreed without introduction or discussion. Any Governor wishing to discuss any matter or to dissent from any proposal listed below should if possible, in the first instance clarify any points with the author of the paper. Following this, if the Governor would like further clarification or discussion in the meeting, he/she should let the Chair and Clerk know, preferably in advance of the meeting.

POLICIES AND OTHER DOCUMENTS 3.1 **Governor Recruitment and Succession Planning** Discussion/ 6.45 Item 3.1 Chair/ Approval **Policy and Diversity Action Plan** S.Porges **SECTION 4: OTHER MATTERS** 4.1 **Any Other Business** 6.55 a) Governors' College E Mail addresses Discussion Oral Chair/ b) Governor Attendance and Hybrid Meetings Discussion Principal Oral c) Committee Terms of Reference Reference Clerk c) 4.2 **Date of Next Meeting** 7.05 Note Oral Chair Monday 26th June 2023 at 5.00 p.m.

C.C

Members of the Committee

William Baldwin (Principal), Jo Davis (Governor and Chair of Audit Committee), Gillian Hampden-Thompson (Governor and Chair of Q & C Committee), Marcus Palmer (Governor and Chair of Resources Committee), Neil Perry (Vice-Chair of Governors, Chair of S & G Committee and Remuneration Committee), Sandra Prail (Chair of Governors)

In attendance

Louise Pennington (Governance Director/Clerk to the Corporation)