



## BHASVIC Parent Advantage Quick Reference Guide

### 1. How to ... *view your young person's Subject Review*

#### 1. Introduction

The purpose of this document is to provide brief notes explaining how to access your son or daughter's most recent Subject Review through Parent Advantage.

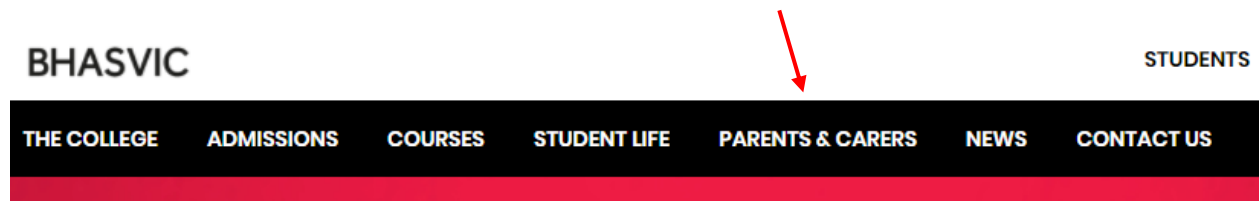
#### 2. Pre-Requisites

Before trying these instructions, please ensure that BHASVIC are aware of your correct email address and that you have registered as a Parent on Advantage.

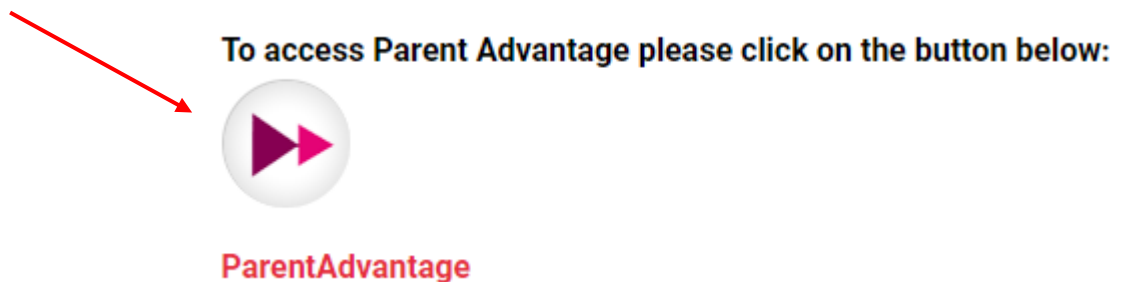
#### 3. Instructions

##### 3.1 Accessing Parent Advantage

From the BHASVIC website home page, point to the "Parents and Carers" menu option at the top of the page.



Click "Parent Advantage" from the menu.



This should then display the Parent Advantage log in screen.

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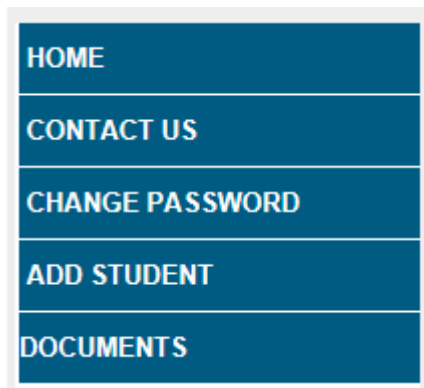
This should then display the authentication screen. Enter your email address, and the password that you provided when first registered or most recently changed it to. Click "Login" to proceed to Parent Advantage

If you have never logged into Advantage, you will need to click "First Time User" and provide the authentication code sent to you by the College.

If it is your first time accessing the system, you will need to link your young person's account by going to Add Student and entering the authentication details that were emailed to you.

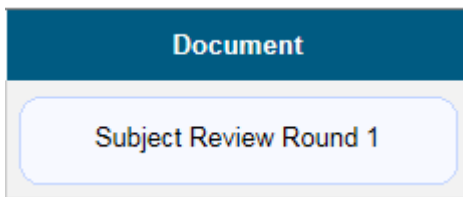
To initially authenticate your account, click the "First Time User" button.

**3.2 Accessing the Subject Review Documents**



Click the "Documents" option in the left hand menu.

The main Subject Review document, which includes the student's reflection on each of their courses, their Teachers' assessments and attendance summaries, is available as "Subject Review Round 1"



**4. Further Information**

Information about Subject Reviews is available from the "Subject Reviews" page in the parents' section of our website. Here you can find out what Subject Reviews are as well as the method and purpose of grades and assessments.

If you encounter any problems with these notes, or need more detailed advice, please contact the CIS team at BHASVIC for further assistance. Our preferred method of contact is by email at [cis@bhasvic.ac.uk](mailto:cis@bhasvic.ac.uk).