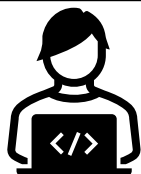


How to sign up and complete for Sept 2022 entry

The UCAS Process & Completing UCAS Apply



The UCAS Process 21-22



Complete your UCAS Apply Form

You will begin this in tutor but will need to complete this at home.

Help: The UCAS Apply PowerPoint on the UCAS Team



Complete your Personal Statement

Tutor activities in the next 3 weeks will help you. You will need to complete at home. Your tutor will check and suggest changes.

Help: 3 x Personal Statement PowerPoints



Check and complete your reference

You will check your reference and predicted grades with your tutor. Once it has been sent to UCAS and you have paid and sent your application there are NO CHANGES.

Help: Top and tail for your reference



Ready to go

You will let your tutor know you re ready to send. They will have sent your reference to General Office and checked your Personal statement. You will have completed your UCAS Apply form and checked through using the UCAS Apply PowerPoint. Your tutor will mark as ready to go and your application will be re-checked and you will be asked to pay and send.

IMPORTANT: Please check your emails and teams messages.



Timeline

- This session Intro and begin UCAS Apply
- Next 3 weeks Personal Statements

Internal Deadlines for all guaranteed UCAS applications

- **25/09** Early Application deadline for Oxbridge and Medics
- **15/10** From this date **all other UCAS Applications** can be processed, submitted and sent
- **13/11** Priority Application deadline
- **11/12** Standard deadline for guaranteed processing before the national UCAS deadline
- **11/12** Ex-student deadline



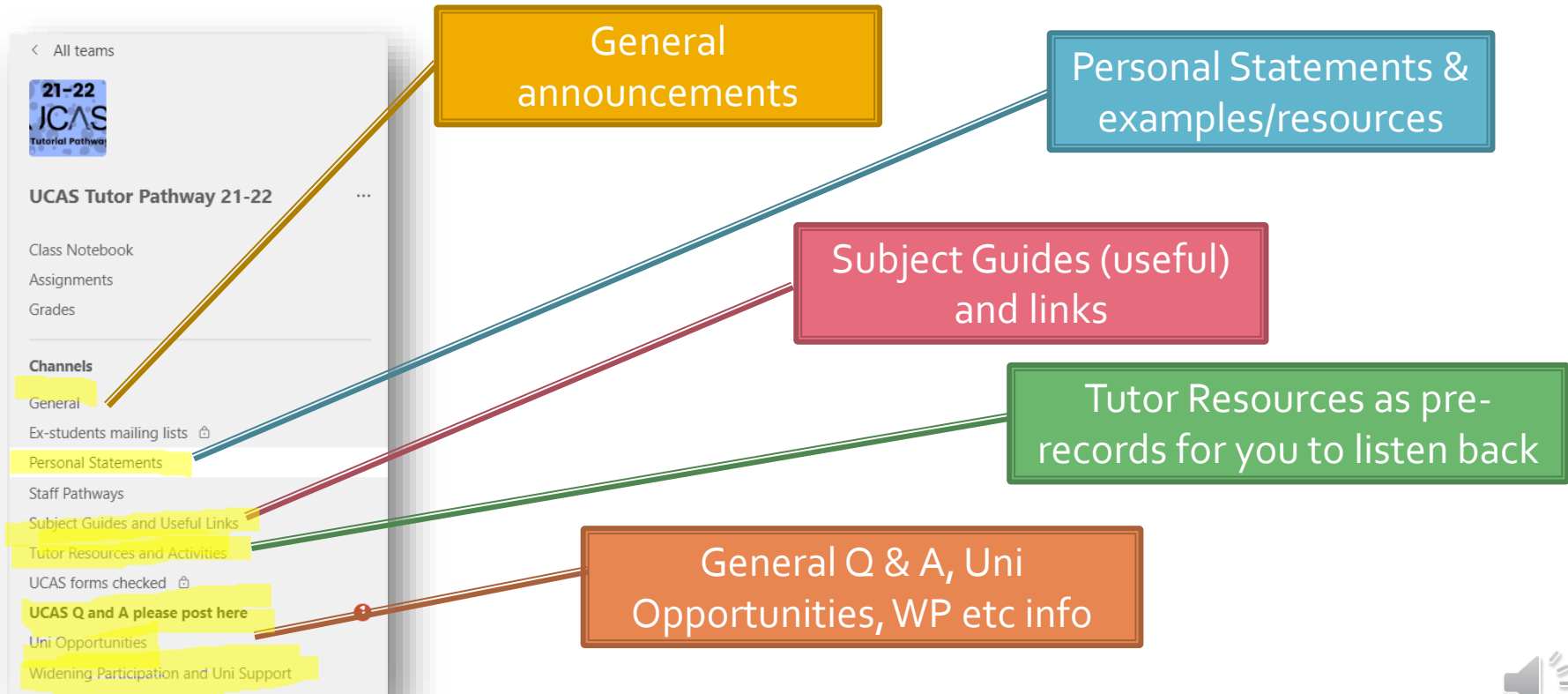
Tutor Activities & Resources

- You will very likely complete much of the UCAS process independently
- It will be important to **check your emails and teams regularly.**
- All the resources you need will be posted on the **UCAS Team page.**
- You will need to look at the resources before your tutor session and your tutor will be making sure you understand what's included.



UCAS Resource reminder

- You will find everything you need on the UCAS team channels



Not applying for Sept 22 entry?

- You **might be very sure you will take a gap year**. In this case **no need to apply this year** but your tutor will ensure that you are aware of how you will apply post-BHASVIC (you will still apply through college as an ex-student).
- After half term we will likely to moving onto other tutorial resources.
- If in any doubt apply this year! It's only **£22/£26.50** and you can decide not to go.



Your choices

- Make sure you think of your choices as
- 1 or 2 as **aspirational** (slightly above your predicted grades)
- 2 or 3 as **solid** (your predicted grades)
- 1 or 2 as **insurance** (if you have flu on the day of the exams)
- All of them you should be happy to go to – **don't feel you have to fill all 5 – you can add up to the UCAS deadline 22/01/22.** In fact it is very useful to leave one or two open until near the deadline in case you change your mind.



A level UCAS Tariff

A levels

A*	56 (equiv D* at BTEC Sub Dip)
A	48
B	40
C	32 (28 is A* for EPQ)
D	24 (20 points is A at AS level)
E	16

AS levels (40% A level)

A	20
B	16
C	12
D	10
E	6

Extended Project (higher tariff than AS)

A*	28
A	24
B	20
C	16
D	12
E	8

BTEC UCAS Tariff

And their equivalents at full A level

BTEC Certificate

D*	28	(C/D)
D	24	
M	16	(E)
P	8	

BTEC Subsidiary Diploma

D*	56	(A*)
D	48	(A)
M	32	(C)
P	16	(E)

BTEC Diploma

D*D*	112	(A*A*)
D*D	104	(BBD)
DD	96	(AA)
DM	80	
MM	64	
MP	48	(DD)
PP	32	

BTEC Extended Diploma

D*D*D*	168	(A*A*A*)
D*D*D	160	
D*DD	152	
DDD	144	
DDM	128	(ABB)
DMM	112	
MMM	96	(CCC)
MMP	80	(BB)
MPP	64	
PPP	48	

There are lots of online UCAS calculators – try googling them



Task week 1

- Unless you are absolutely sure you are taking a gap year you **should begin completing the UCAS Apply form.**
- By **next week** we would have expected you to have used the help PowerPoint to complete your **personal details** but it is helpful to complete **as much as you can.**
- This will mean you have more time to focus on your personal statement.



Questions and problems

- Talk to your tutor
- Ring uni admissions offices – they want to help!
- Lots of help on the UCAS Teams page or online.....
- Use the UCAS 22 entry PowerPoint



Common questions

- What happens next? *When you have completed your personal statement and checked it with your tutor we will do a last check of your form, you will pay & send, we will send to UCAS. Keep an eye on Teams/emails.*
- And then? *Once it has gone to UCAS and they have processed it (usually quite quick) you will have UCAS Track which is your interaction with UCAS / your choices.*
- Decide you want to defer after you have applied? *Ring unis and ask them.*
- When do you have to choose a choice? *This is ages away – from March to May. You need all offers – plenty of time and more info later*



Common questions

- Can you make changes after it has gone to UCAS? *If you change your postal or email address, you can amend your details using Track.*
- Dropping or changing a subject? *If there is any change in your exam subjects or examining board, write to UCAS with the details, as you can't make these changes online. **IMPORTANT:** If for example drop EPQ you must tell unis. They will make you offers including it (even if it doesn't say) and it could invalidate any offers if you don't (you have told them in the application you are doing it!).*
- Change a uni choice? *You can change your choices of unis up to seven days from the date of your welcome letter. After that, it's not usually possible to change your choices. So only add those you are sure about!*



Common questions

- How do I rank my choices? *You don't! They are five choices in any order. After you have put them into track they usually come out in alphabetical order. You make the choices when all offers come in.*
- Can I slightly change my course choice at the same uni? *You might well be able to (earlier the better) – give the uni admissions a call*



Registering and completing your UCAS Apply

- You will now spend the remaining part of this tutor session registering for the **UCAS HUB** and completing your **UCAS Apply** form.
- If you have already completed much of the form check you have entered the following correctly.....



Checklist of common errors

- **Middle name** – your name must match your passport / student advantage
- **Mobile number and email address is correct** – you do not have to use your BHASVIC email – you do need to check whichever email address you have used often
- **Correct finance code** - always 02
- **County** – East Sussex, West Sussex or Brighton and Hove (this is where your student loan comes from)
- **Correct GCSEs and exam boards** (we don't keep details – ask a secondary school friend)
- **Correct BHASVIC quals /exam boards** – check UCAS help PowerPoint for common errors
- **Combined Science is tricky** – see next slide
- **WP** add to each uni choice – type in **WP** in the further details box
- **Add any exam arrangements such as extra time etc** in the notes when asked about learning needs/disabilities



Combined Science

Add new qualification GCSE Double award (9-9) choose combined science June 20 + grades

Should look like this (below)

GCSE: Double Award (9-9 to 1-1)

Combined Science

Grade: 5-5

Date: June 2019

Awarding body: Pearson



LIVE APPLICATION CLINICS PERSONAL STATEMENT WORKSHOPS TASTER SESSIONS AND MORE!

BOOK YOUR UCAS/ DISCOVERY TICKET (22-26 JUNE) >

YOUR HUB

0%

Your **to do list**
Open to do list >



Your **preferences**

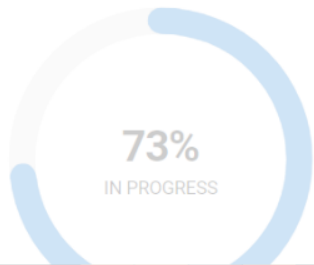
Update for a better experience >



Your **notifications**

Open notifications >

YOUR
APPLICATIONS



TOP 5 COURSES UNI & COLLEGES LOCATIONS SUBJECTS PAGES



Add favourite course to top 5



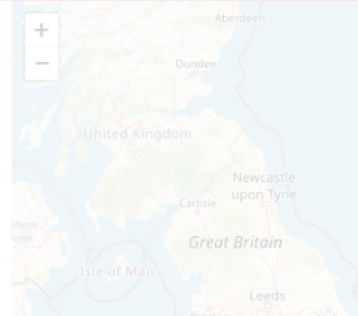
Add favourite course to top 5



Add favourite course to top 5



Add favourite course to top 5



ŠKODA FABIA

£750 TOWARDS YOUR
DEPOSIT

0% APR*

DRIVEN BY SOMETHING DIFFERENT

*With Solutions Personal Contract Plan. Order by 30/06/21. T&Cs apply. Indemnities may be required. ŠKODA Financial Services. **Covers first 2 consecutive services.

UNIVERSITY of
PORTSMOUTH



Completing your form

[Sign in](#) [Register](#)

REGISTER

☐ I have read and understood the [Terms and conditions](#) *

Sign in and register for a UCAS Hub account

<https://accounts.ucas.com/account/login?returnUrl=https%3A//www.ucas.com/dashboard%23/>

You don't need to use your college email address – you can use your own if you access it more frequently.

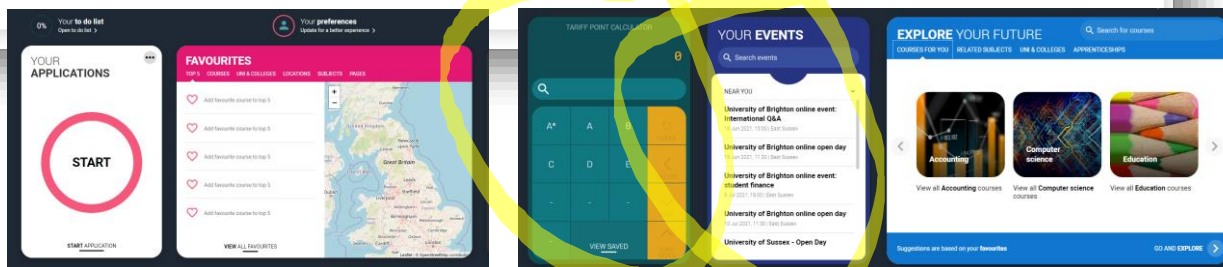
Please make a note of your password & ID number – you will access the Hub often.



2022 Entry

Applying for university and college degree courses, performance-based courses at conservatoires, and postgraduate teacher training in Scotland and Wales

Go to your hub

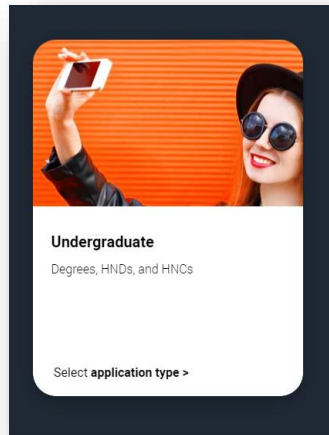
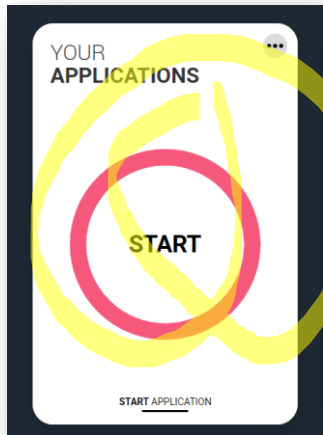


The Hub dashboard has lots of useful widgets.
The UCAS point calculator is really helpful.

You will need to choose 2022 entry
EVEN IF YOU ARE DEFERRING a year

Make sure you don't choose 2021 –
this will be open until end of
September 21 for entry THIS YEAR





You are applying for an undergraduate course.

2

Link to a school, college, or centre using a Buzzword

By entering the buzzword, you give **your** permission to share your application with your school, college or centre, so they can support you through the application process. To find out more about how your school, college or centre will be able to support your application and the information they will have access to please [see here](#).

Continue

Cancel

Are you applying from a school, college, or centre?

1

Yes

No

Enter the Buzzword from your school, college, or centre

Buzzwords are case-sensitive and will be given to you by your school, college or centre.

3

bhasvic22

You ARE applying through a school or college and the buzzword is **bhasvic22**



**Finish linking your application
(this enables us to add your
reference and predicted
grades)**

Enter the Buzzword from your school, college, or centre

Your buzzword is for

Brighton Hove and Sussex Sixth Form College

205 Dyke Road,
Hove, East Sussex, BN3 6EG

Is this correct?

Yes

No

Click to add text

You have linked your application to
Brighton Hove and Sussex Sixth Form College

Select group

I don't know
Default Group
AMC/NJF - Alison Cousens
ANG/TLB - Alison Goodier
ASM/MMB - Andrea Meadows
AZF/MDB - Adele Fox
CAJ/JZB - Charles Jarvis
CSD/MDB - Corin dEnno
EKH/MMB - Eleanor Humphrey
Student
HSL/MMB - Helen Lowe
JAM/NAT - James Moncrieff
JVS/JZB - Judith Shard
KAM/NAT - Kathryn MacVarish
LGC/NJF - Louise Clements
LJD/NJF - Lucy Day
LZN/NAT - Lucy Day

**Add your tutor. If they are not on the list.
Final tutor groups will be settled in
September so if your current tutor is not on
the list select Don't know and we can
change it later.**

My profile

Personal details >

Name, age, title and gender

[Start this section](#)

Your personal information **MUST** match your passport and what we have on our system.

Title *

Mr ▾

First name *

Tell us who you are. Make sure your name is as it appears on any official documents, such as your passport, birth certificate or driving licence.

Harry James

Last name *

If you don't have a last name, add your first name here again.

Potter

Previous name(s)

Tell us any other names you've been known by (for example maiden name), as it helps when we're matching educational records.

Preferred name

Let us know what we should call you in our communications.

Harry

Date of birth *

Day Month Year

31 ▾

07 ▾

1980 ▾

Make sure you add your middle name(s)

And any preferred name (e.g. Samuel as first name preferred name Sam)

Gender matches your passport BUT we can add in your reference a preferred gender).

Date of birth *

Day Month Year

31 ▾

07 ▾

1980 ▾

Gender *

Select the gender you most identify with at this time. You can tell the university or college directly if you'd feel more comfortable identifying in another way, or if this changes.

☒ Male ☐ Female

☒ Mark this section as complete *

You must complete all mandatory fields in this section before you can mark it as complete. All sections must be marked as complete before you can send your application.

[Save this section](#)

Universities are sensitive to the fact that UCAS applications gender must match official documentation (passport). DO NOT WORRY about disclosing and providing them with more info. That will help them.



Contact details

Contact telephone number

You must provide a contact telephone number.

07777 123456

Other telephone number

01273 123456

Email address *

You can update your email address in your UCAS profile

n.fabry@bhasvic.ac.uk

Postal address

Address type *

UK address

Check your details are correct. Including your mobile number which is important.

Search for address is useful.

Postal address

Address type *

UK address

Address line 1 *

4 Privet Drive

Address line 2

Bracknell

Address line 3

Surrey

Address line 4

Postcode *

TW15 9BD

Search for new address



Residency details

Is your home address the same as your postal address? *

☒ Yes ☐ No

Please select your area of permanent residence *

Your area of permanent residence refers to the area in which you normally live.

Surrey

Residential category *

Please choose the option that most closely applies to you.

UK Citizen - England

☒ Mark this section as complete *

You must complete all mandatory fields in this section before you can mark it as complete. All sections must be marked as complete before you can send your application.

Save this section

It is really important you complete this section. It is where **your student loan comes from**. Check whether you are Brighton & Hove, East Sussex or West Sussex.

Nominated access

Do you want someone else to be able to act, or speak on your behalf, about your application? e.g. A parent, teacher, other relative or guardian. If you are using an agent, you can choose to enter their details.

You're able to enter details of someone you're happy to help manage your application - this is called nominated access.

☒ Yes ☐ No

Full name of nominee *

The first and last name of your nominee. They will be asked this information when speaking to UCAS on your behalf.

Sirius Black

Relationship to you *

How you know your nominee. They will be asked this information when speaking to UCAS on your behalf.

Family friend

Nominated Access is optional but important.

It allows you to add someone who can talk to UCAS or universities on your behalf if the need arises.

Please **do not add any BHASVIC staff (they will be on their holidays).**



Add place of education

Exam centre number

This may be automatically filled in based on your school, college, or university

56150

Start date *

Month Year
09 ▼ 2015 ▼

End date *

Month Year
07 ▼ 2020 ▼

Time of study *

☒ Full time ☐ Part time ☐ Sandwich

Do you or will you have any qualifications from this centre? *

Save

Cancel

Unique Learner Number (ULN)

The Unique Learner Number (ULN) is a 10-digit reference number which is used alongside and to access the Personal Learning Record of anyone over the age of 13 involved in UK education or training. If you don't have one, or don't know yours, leave this blank.

123456789

Please state the highest level of qualification you expect to have before you start your course *

Below honours degree level qualifications ▼

☒ Mark this section as complete *

You must complete all mandatory fields in this section before you can mark it as complete. All sections must be marked as complete before you can send your application.

Save this section

It is important you complete this correctly. Below honours and your ULN.

It is important you get this section right and your qualifications are correct as making an error could affect your UCAS application.

Put these dates for secondary. And you can find your ULN on Student Advantage, Personal Profile page with your details. Copy and paste it in.



Longhill High School, Brighton

September 2015 - July 2020

GCSE (Grade: 9-1) in Ancient History

... More

Title	Grade	Awarding organisation
Ancient History	9	AQA
Qualification date		
July 2020		

GCSE (Grade: 9-1) in Chemistry

... More

Title	Grade	Awarding organisation	Qualification date
Chemistry	8	AQA	July 2020

GCSE (Grade: 9-1) in Classical Greek

... More

Title	Grade	Awarding organisation
Classical Greek	9	AQA
Qualification date		
July 2020		

It should look something like this.

Make sure you have added all your qualifications with the **CORRECT** grades.



Add place of education

Name of the school, college, or university *

brighton hove

Brighton Hove and Sussex Sixth Form College

Edit place of education

Name of the school, college, or university *

Brighton Hove and Sussex Sixth Form College

Exam centre number

This may be automatically filled in based on your school, college, or university

56120

Start date *

Month Year

09

2020

End date *

Month Year

07

2022

Type of study *

And then do it all again for BHASVIC.

Important: you will find it by searching for **Brighton Hove and Sussex Sixth Form College** (NOT BHASVIC)

Check the correct dates.

You are full-time and will receive qualifications.

Type of study *

☒ Full time ☐ Part time ☐ Sandwich

Do you or will you, have any qualifications from this centre? *

If you received any qualifications at this school, college or centre, or if you have any qualifications pending at this school, click yes.

All qualifications must be entered, even if you received an unsuccessful grade, if you are still waiting to take the final exams or if you are waiting for the results.

If you are submitting a qualification you need to enter it twice: once as a completed qualification with the grade achieved and once as a qualification with the result Pending.

☒ Yes ☐ No

Save

Cancel

Brighton Hove and Sussex Sixth Form College

... More

September 2020 - July 2022

Full time

Add Qualification

Add your qualifications.

This is the only way unis know what you are studying!

Qualifications shortlist

+ BTEC Certificate	+ BTEC Diploma	+ BTEC Diploma (QCF)
+ BTEC Extended Certificate (QCF)	+ BTEC Subsidiary Diploma (QCF)	+ Extended Project (Level 3)
+ GCE Advanced Level	+ GCE Advanced Subsidiary	+ GCSE (Grade: 9-1)
+ GCSE (Grade: A*-G)	+ Music Qualification - Graded Theory (ABRSM and equivalent)	+ ifs Level 2 Certificate in Financial Education

Search for your qualifications

Please search for the qualification title, eg 'A level' and not the subject, eg 'chemistry'.

Overseas qualifications will be listed alphabetically under the name of the country they were taken in.

Search 'other' to see the full qualifications list.

Search by name

Search for qualification by name

Back to Contact and residency details

Next to Employment

Mostly it will be

Advanced levels (A levels)

Advanced Subsidiary (AS levels one year recovery courses)

BTEC Subsidiary Diploma QCF or BTEC Extended Certificate (two year single subjects)

BTEC Diploma (QCF) (double subjects)



Add the modules for this qualification. You may add up to 6

Module / Unit 1

Title

Type and select the subject you studied

Grade

Add another module

Save qualifications

Save and add another

Cancel

NO NEED to add modules for any qualification although some BTECs specifically ask for it.

Save and add another is useful for GCSEs and A levels, and sometimes BTECS if they are the same qualification.

PLEASE CHECK CAREFULLY YOU HAVE ENTERED THE RIGHT BTEC QUALIFICATION.

It is easy to get it wrong (see following slides).



Add qualification

GCE Advanced Level

If you don't find a match you can manually add one

Entering unit details for A levels is optional If you have completed Cambridge International qualifications please choose CIE as your Awarding organisation, if you are currently taking Cambridge International qualifications choose CAIE

Subject*

Type and select the subject you studied

History

Qualification date*

Month Year

06

2022

Awarding organisation*

Edexcel

Grade*

Pending

If you can't choose this date then it means you have added the dates for BHASVIC wrong.

IMPORTANT* results are pending.

See the next few slides for the correct qualification titles/exam boards.

BTECS are more complex and you will need to add in the A1 qualification and grade and again the A2 qualification pending.

Double maths also requires two entries mathematics A1 and grade and Further Maths A2 pending.

not listed

... More

March 2013 - May 2019

Part time

- ! The details you have entered show that you have attended two or more different schools or colleges at the same time. If this is correct, please ignore this warning message.

Add Qualification

This is fine. It just flags up that you attended classes whilst attending secondary/college.

Add the relevant qualification by using the search facility.

Search for your qualifications

Please search for the qualification title, eg 'A level' and not the subject, eg 'chemistry'.

Overseas qualifications will be listed alphabetically under the name of the country they were taken in.

Search 'other' to see the full qualifications list.

Search by name

Music Qual.- Graded Theory (ABRSM and equiv.)
Music Qualification - Graded Practical (ABRSM and equivalent)
NCFE Level 3 Applied General Certificate in Music Technology
Pearson BTEC Level 2 Award in Music Industry Skills
Pearson BTEC Level 2 Certificate in Music Industry Skills
Pearson BTEC Level 2 Diploma in Music Industry Skills
Pearson BTEC Level 2 Extended Certificate in Music Industry Skills
RSL Certificate for Music Practitioners
RSL Diploma for Music Practitioners
RSL Extended Certificate for Music Practitioners
RSL Extended Diploma for Music Practitioners
RSL Level 3 Award in the Creative Music Industry
RSL Level 3 Certificate in the Creative Music Industry



✓ **Education**

Employment

Nationality details

Supporting information

English language skills

Finance and funding

Diversity and inclusion

Personal statement

The Unique Learner Number (ULN) is a 10-digit reference number which is used alongside and to access the Personal Learning Record of anyone over the age of 13 involved in UK education or training. If you don't have one, or don't know yours, leave this blank.

1000026425

Please state the highest level of qualification you expect to have before you start your course *

Below honours degree level qualifications

☒ Mark this section as complete *

You must complete all mandatory fields in this section before you can mark it as complete. All sections must be marked as complete before you can send your application.

Save this section

Back to Contact and residency details

Next to Employment

You will need to add your ULN (Unique Learner Number).

You will find this on the personal profile page of student advantage and you can paste it in.






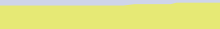
This is always below honours



AQA	Edexcel	OCR	Eduqas
Art & Design (Fine Art)	English Lang & Lit	Chemistry	Biology
Art & Design (Graphic Communication)	Geography	Classical Civilisation	Drama & Theatre Studies
Art & Design (Photography)	History <small>(Early Modern/Modern is just History)</small>	Computer Science	English Literature
Art & Design (Textiles)	History of Art	English GCSE at BHASVIC	Film Studies
Business	Maths (single, further, double)	Law	Media Studies
Dance	Maths GCSE at BHASVIC	PE	Music
Economics	Politics	Physics	
English Language		Religious Studies	
Environmental Science			
French	<div> Common errors: Visual Arts need to be in the correct format (see AQA list e.g. Art & Design (Fine Art)) History EM or Modern is just History Double Maths will be entered Mathematics for 21 and Further Mathematics for 22 (pending) </div>		
German			
Law			
Philosophy			
Psychology			
Spanish			

BTEC National Certificate A1	BTEC Level 3 National Extended Certificate A2	BTEC Subsidiary Diploma (QCF) A2	BTEC Diploma (QCF) Double Subject A2
Business (Pearson)	Business (Pearson)	Creative Media Production (Pearson)	Sport (Pearson)
Health & Social Care (Pearson)	Health & Social Care (Pearson)	Music (Performing)	Sport & Exercise Science (Pearson)
Information Technology (Pearson)	Information Technology (Pearson)		
Computing (Pearson)	Computing (Pearson)		
Applied Law (Pearson)	Applied Law (Pearson)		
	Performing Arts		
	Sport (Pearson) (Single subject)		
	Sport & Exercise Science (Pearson) (Single subject)		



OTHER Central YMCA Qualificatio n / Exercise & Fitness Instruction	OTHER Certificate in Higher Sports leadership Level 2	Other Certificate in Higher Sports leadership Level 3	LIBF Level 2	Extended Project (Edexcel)	WJEC Level 3 Applied Certificate (A1)	WJEC Level 3 Applied Diploma (A2)
Personal Fitness (CYQ) 	Sports Leadership (Sports Leadership UK) 	Higher Sports Leadership Award (Level 3) 	LIBF Level 2 Award in Financial Education 	Award - Extended Project L3 Award in Extended Project	Criminology 	Criminology 

MOST portfolio courses are NOT added.

EPQ, L2 Financial Education, Sports leadership and Fitness Instructing are the exceptions.



Wand Consultant

Company/organisation address *

Ollivanders, Diagon Alley

Start date *

Month Year

05 ▾ 2019 ▾

Finish date

Month Year

05 ▾ 2020 ▾

Was/is your position full time or part time? *

☐ Full time ☒ Part time

Save

Cancel

Ollivanders

Wand Consultant

Company/organisation address Ollivanders, Diagon Alley

Start date 05/2019

Finish date 05/2020

Was/is your position full time or part time? Part time

... More

Add any PAID employment.

Any voluntary work will go into your personal statement.

☒ Mark this section as complete *

You must complete all mandatory fields in this section before you can mark it as complete. All sections must be marked as complete before you can send your application.

Save this section

[Back to Education](#)

[Next to Nationality details](#)



What is your country of birth? *

For the purpose of this question the UK includes the Channel Islands and the Isle of Man.

United Kingdom

What is your nationality? *

If you're applying from outside the UK choose your nationality as it appears in your passport. If you have dual nationality and you need a visa to enter the UK, enter your first nationality as it is shown on the passport you intend to use when travelling to the UK for your course.

UK national

Dual nationality

If you have dual nationality, select your first nationality in the previous field and your second nationality here.

☐ Mark this section as complete *

You must complete all mandatory fields in this section before you can mark it as complete. All sections must be marked as complete before you can send your application.

Save this section

Add as appropriate

If you are dual nationality you should record it

If you have any residency questions regarding Student Finance please contact them.

Your situation will be unique to you.



got more help [here](#).

No disability

You have a social/communication impairment such as Asperger's syndrome/other autistic spectrum disorder

You are blind or have a serious visual impairment uncorrected by glasses

You are deaf or have a serious hearing impairment

You have a long standing illness or health condition such as cancer, HIV, diabetes, chronic heart disease, or epilepsy

You have a mental health condition, such as depression, schizophrenia or anxiety disorder

You have a specific learning difficulty such as dyslexia, dyspraxia or AD(H)D

You have physical impairment or mobility issues, such as difficulty using your arms or using a wheelchair or crutches

You have a disability, impairment or medical condition that is not listed above

You have two or more impairments and/or disabling medical conditions

Characters used: 0 of 450 characters

Please mark No disability or list your health difficulties.

This will NOT affect your application and universities will be able to give you the correct support when you start uni.

They want to be as supportive as possible.

Further details about your disability

Your chosen universities or colleges will use this information to provide you with information on the support available.

Extra time in exams

Characters used: 19 of 450 characters

☒ Mark this section as complete *

You must complete all mandatory fields in this section before you can mark it as complete. All sections must be marked as complete before you can send your application.

Please give any relevant information.

You might add counselling/extra time or a range of support you are already accessing.



English proficiency tests and exams are taken by students who don't speak English as their first language. Is English your first language?

If you say no, we'll ask you for test reference numbers so these can be passed on to your choices.

☐ Yes ☒ No

Can you provide any of these certificate numbers?

Test of English as a Foreign Language (TOEFL) Number

International English Language Testing System (IELTS) TRF Number

☒ Mark this section as complete *

You must complete all mandatory fields in this section before you can mark it as complete. All sections must be marked as complete before you can send your application.

**Please mark as appropriate and ignore the tests if you have not taken them.
You will likely have GCSEs in English.**



What will be your main source of funding for your studies? *

Select an option from the drop-down list to tell us how you expect to pay for your tuition fees. Most applicants from the UK, Channel Islands, Isle of Man, and the EU will be in the category UK, ChI, IoM, or EU student finance.

This guidance has been created in the absence of full Brexit arrangements being available and you should give your answer as guided. Universities and colleges are aware that EU applicants will be selecting the UK, ChI, IoM or EU student finance option.

UK, ChI, IoM or EU student finance services ▾

Student support arrangements

Tell us who **will assess** you for tuition fees, or how you will pay for your course. Please select the option which best describes your situation.

Surrey ▾

☒ Mark this section as complete *

You must complete all mandatory fields in this section before you can mark it as complete. All sections must be marked as complete before you can send your application.

Save this section

This is the correct choice.

Even with bursaries for health courses you are likely to apply for some student finance.

Please DO NOT select Private Finance.

NOTE* This is not your application for Students Finance – you will complete this separately around May of the year you are entering uni

IMPORTANT* Please add your correct county Brighton and Hove, East Sussex or West Sussex depending on your home address. This is the local authority that will give you your student loan.



Equality monitoring

Ethnic origin *

White



What is your religion or belief?

Spiritual



What is your sexual orientation?

Heterosexual



Do you identify as transgender?

No



National identity *

British



Dual national identity

If you have dual nationality, select your first nationality in the previous field and your second nationality here. If you do not have dual national identity leave this blank.

Not applicable/not required



Please complete as appropriate.

It is used by universities confidentially to help and support you.



Activities in preparation for higher education

For example: summer schools, Saturday university, campus days, summer academies, taster courses and booster courses. If you have not taken any such course, please leave this section blank.


Add activity

This is NOT for open days.

It is for taster days, summer schools or online courses.

Add the activity, duration – if it has been for example 2 hours over a period of different days then equate the time to a day of 8 hours (eg 2 hrs x 4 = 1 day).

Add activity

Sponsor *

Start date *

Month	Year
MM ▾	YYYY ▾

Duration (days) *

School year *

Location *

Search for location

Save

Cancel

You will often use other if you can't find the location.



Care support information

Have you been in care?

Select yes if you've ever lived in public care or as a looked-after child, including:

- with foster carers under local authority care
- in a residential children's home
- being 'looked after at home' under a supervision order
- living with friends or relatives in kinship care

Note: This does not refer to time spent in boarding schools, working in a care or healthcare setting, or if you are a carer yourself

☒ Yes ☐ No

Duration in care *

3 years or more

Parental education

Do any of your parents, step-parents or guardians have any higher education qualification, such as a degree, diploma, or certificate of higher education?

No

Occupational background *

Please give the job title of your parent, step-parent, or guardian who earns the most, if you are under 21. If she or he is retired or unemployed, give their most recent job title. If you are 21 or over, please give your own job title.

Magician

☒ Mark this section as complete *

This is ESSENTIAL information for universities as they may well provide extra support for care experienced, First generation Scholars etc.

Some universities provide excellent support (Bristol have an excellent accommodation offer for care experienced).

There is more information available on the UCAS team.

It will flag you up for WP schemes and bursaries.




Our guide to [writing your personal statement](#) (opens in a new window) should help you complete this section.

We strongly recommend you write the statement using a word-processor and paste it in to your application.

You can type your statement directly into the box or edit a statement you have pasted in.

Personal statement *

Your completed statement must be between 1,000 and 4,000 characters (maximum 47 lines) including spaces.



Characters used: 0 of 4000 characters

Save draft

Save & Preview



You have used 0 of 47 lines based on the preview and 0 of 4000 characters.

This is where you add your personal statement

We will be working on this in the autumn term.

Alongside choices this is probably one of the last sections that you will complete.

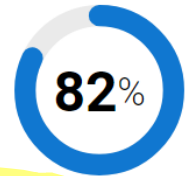
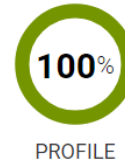
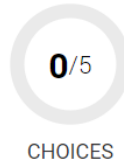


Application status

Centre information

Application linked to
Brighton Hove and Sussex Sixth Form College

Group
NJF/NJF - Nikki Fabry



Review and submit

Personal details > Name, age, title and gender ✓ Section complete	Contact and residency details > Address, email, telephone and where you live ✓ Section complete	Education > Qualifications and periods of study ✓ Section complete
Employment > Employment, paid, unpaid, or volunteer work ✓ Section complete	Nationality details > Birthplace and nationalities ✓ Section complete	Supporting information > So that providers know how to support you during your studies ✓ Section complete
English language skills > Is English your first language? ✓ Section complete	Finance and funding > Tell us how you'll fund your study ✓ Section complete	Diversity and inclusion > Only shared with a provider once you have a place or your application is archived ✓ Section complete

You can check your application status on your dashboard.

Ex-students will show as ex-student instead of tutor group.



Add choice

University/college name *

leeds

Leeds Arts University

Leeds Beckett University

Leeds Conservatoire

Leeds Trinity University

University Centre Leeds, Leeds City College

Course *

Search for course

Location *

Start date *

Save

Cancel

Add choice

University/college name *

The University of Edinburgh

Course *

Chemical Physics

Course code: F333

Course details: 5FT IMD

Location *

Central area campus

Start date *

12 September 2022

Adding your choices.

IMPORTANT* We only need ONE choice to process your application form. Once sent to UCAS you can add 2-5 choices onto UCAS track yourselves on your UCAS account. You have until 22/01/22 to do this.

Add choice

Start date *

12 September 2022

Further details

You only need to provide information here if your chosen university or college has asked you to.

Point of entry

This tells the universities and colleges which year of the course you want to start, e.g. point of entry one is the first year of the course. If you wish to start in the first year of the course leave the box blank and you will automatically be considered for the first year. Enter 0 if you intend to take a foundation year – not all universities offer a foundation year so please check before applying.

If you've spoken to your chosen university or college and they are willing to consider your application to start the course after the first year, please enter the relevant number for the year, e.g. second year = 2, third year = 3, etc.

1st year

Live at home while studying? *

☐ Yes ☒ No

Save

Cancel

Get the year right.

If you are applying for deferred entry and taking a gap year you will be applying for 23 entry.

IMPORTANT*

If you are a member of the Widening Participation Scheme please write WP in the Further Details box.

Widening Participation

If you are a WP student and applying to the following unis check out the schemes (more info on the WP channel on the UCAS team)

Newcastle – Newcastle Partners

Leeds - Access to Leeds

Surrey – In2Surrey

Exeter – Exeter Scholars

Bristol and Exeter both have contextual offers (possible lower grades for all BHASVIC students). No need to add anything.



How to submit:

Once you have added at least one choice, checked your form and added your final personal statement checked by your tutor you can pay by card and submit.

£22 for a single choice, or £26.50 for more than one choice

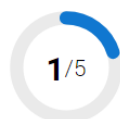
******DO NOT PAY AND SEND UNTIL YOU ARE TOLD TO DO SO AND YOUR FORM HAS BEEN CHECKED******

Application status

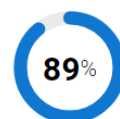
Centre information

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Brighton Hove and Sussex Sixth Form College

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NJF/NJF - Nikki Fabry



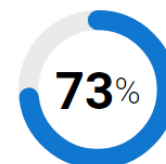
CHOICES



PROFILE



PERSONAL STATEMENT



Review and submit >

...



Note for Conservatoires:

If applying for conservatoires the procedure to register for the Hub is much the same. Please check the Conservatoire button (see below).

You can apply to other undergraduate courses with the same form.

The screenshot shows a registration form with the following fields and options:

- Country: United Kingdom (dropdown menu)
- Postcode: GL52 3LZ
- Start year: 2022 (dropdown menu)
- Study level: Undergraduate (Uni and college degrees, and apprenticeships) (selected)
- Additional information:
 - ☐ Apprenticeships (Work based training)
 - ☒ Conservatoires (Performing arts at Conservatoire universities)

The 'Conservatoires' option is highlighted with a red box and an orange oval. The 'Save' button is at the bottom left.



Checklist of common errors

- **Middle name** – your name must match your passport / student advantage
- **Mobile number and email address is correct** – you do not have to use your BHASVIC email – you do need to check whichever email address you have used often
- **Correct finance code** - always 02
- **County** – East Sussex, West Sussex or Brighton and Hove (this is where your student loan comes from)
- **Correct GCSEs and exam boards** (we don't keep details – ask a secondary school friend)
- **Correct BHASVIC quals /exam boards** – check UCAS help PowerPoint for common errors
- **Combined Science is tricky** – see next slide
- **WP** add to any choice
- **Add any exam arrangements such as extra time etc** in the notes when asked about learning needs/disabilities