



Thursday 25 August 2022

Dear Students, Parents and Carers

I hope you are all well and have been enjoying the summer break. I am writing to remind you of the arrangements for the start of the Autumn Term for students coming back to their second year at college.

A2 Enrolment – Thursday 1 September (remote lessons)

A2 students need to confirm they are returning to study for a second year and check their provisional timetable and courses are correct. Detailed instructions will be posted on the front page of the VLE and all students **MUST** log in and register there from 8.30am on this day. **All students must complete remote enrolment on the VLE by 4.30pm to confirm their place at college for year 2.**

There will be a special timetable on Thursday 1 September between 10am-4pm, which enables students to have 45-minute remote lessons in each of their core subjects. Students will receive an invitation to join each lesson in their new A2 Microsoft Team early next week and should check their Teams calendar. **Full details and FAQs will be on the front page of [BHASVLE](#) from Wednesday next week.**

Summer Work/'Start of Term' assignments

Please ensure all summer work is complete and ready for submission by Thursday 1 September, as further work will be set in each subject and there will be new 'start of term' assignments for subjects and tutorial which students will need to complete over the next two weeks.

A2 Lessons & tutorial sessions – Wednesday 7 September (onsite)

Students are expected to attend college in person and will have 45-minute lessons in each of their subjects, following the same schedule as 1 September (10am-4pm). There will also be 45-minute A2 tutorial workshops for all students, linked to your A2 tutorial pathway. Full details will be on the VLE and the [A2 Progression Team](#) and teachers/tutors will communicate the rooms their classes will be held in, via Teams next week. If you are not sure where to go, staff at the Main Reception and the Student Services Reception will be able to help.

A2 Timetables

Students will be able to view their provisional A2 timetable on Advantage on 1 September, in order to complete enrolment; however, timetables will then be switched off for us to finalise staffing, blocks and rooms. **We aim to publish final A2 timetables on Friday 9 September**; however, these may still be subject to change, so we ask that students do not make any firm plans around their timetable until after term begins on 13 September.

Virtual A2 Help Desk and Course Change requests

A virtual help desk will operate from 10am from Thursday 1 September to deal with any queries regarding enrolment, courses, tutor pathway and portfolio choices. However, it is important to check the information on the front page of the VLE and read the FAQs before raising a query, as many timetabling issues are often explained or resolved there. Once you have logged a help desk request, a member of the team will respond as soon as possible.

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Library opening and textbook issue

The library will be open as usual from Tuesday 30 August (8.30-6.00 Mon-Fri, and 8.30-5.00 Friday). If you have not yet collected a second-year textbook, we will be issuing these on Wednesday 7 September. Please collect these from the library, with your BHASVIC ID.

Replacement ID cards

For obvious security reasons, all students must carry their ID cards when onsite, they must show them if asked to by members of BHASVIC staff. As part of A2 enrolment, students will need to confirm that they have read and agree to the College Contract and still have a valid BHASVIC ID card. If they have lost their card, they need to go to the cash desk on the ground floor of College House to pay the replacement cost which is £2. They then take the receipt they are given to the IT Support Desk in room 126 where they a replacement card will be made for them.

Careers, University and Progression research

As part of the A2 tutorial programme, students will be progressing with their applications, personal statements and CVs, over the coming few weeks. There is plenty of online support and advice to help students, parents and carers 'get ahead' with this. We recommend lots of [super-curricular activities](#) for students to complete outside normal timetabled lessons, in addition to their summer work and other teacher-set activities. More information on specific pathways is also available on our [Higher Education](#) and [Careers & Employability](#) web-pages.

The new BHASVIC Parent Portal


We hope you have had a chance to look at the new Parent Portal, which now replaces Parent Advantage and should offer an improved user experience. It will function on both mobile devices and desktops, and parents/carers can access it by following this link:

<https://methana.bhasvic.ac.uk/parentportal/auth/login>. The logging-in process will require the same log-in credentials (Username & Password) which were used for Parent Advantage. If you have forgotten your password, please use the 'Forgotten Password' function on the log-in screen. Once logged in, please select your student's name to access further information specific to them. Using the menu on the top left of the page, will enable navigation to various categories such as Attendance and Timetable data. If you have never logged into Parent Advantage and would like to use the new system, or require further advice, please email the CIS Team (cis@bhasvic.ac.uk) and we will be more than happy to set up your account and answer any questions.

Newsletter

Finally, we hope that, if you haven't already taken a look, you will all enjoy the [latest summer edition of our newsletter](#), which contains some really uplifting information on the wider college experience and our end-of-term show case events. We hope students are looking forward to returning to their second year of study at college and we look forward to working with them as they take their next steps.

Best wishes,



Alison Cousens
Assistant Principal (Director of Student Services)