

BRIGHTON HOVE & SUSSEX SIXTH FORM COLLEGE
(PAPERS TO BE PDF E-PAPERS)
MEETING OF THE CORPORATION TO BE HELD ON
MONDAY 3 APRIL 2017 at 6:00 PM
IN ROOM 413/414 COPPER BUILDING

Pre-Corporation Meeting Training Session on Safeguarding – Alison Cousens

| Agenda | Action | Page Number | |
|--|---------------|--------------------|-----------------------------|
| C16/23 Membership Matters | Approve | | Clerk |
| C16/24 Apologies and Welcomes | Note | | Chair |
| C16/25 Minutes of the Meeting held on 6 December 2016 | Approve | 3 | Chair |
| C16/26 Matters Arising | Note | 10 | Chair |
| C16/27 Declarations of Interests | Note | | Chair |
| C16/28 Appointment of Assistant Principal (Director of Student Services) | Approve | Oral | PF |
| C16/29 Chair's Report | Note | 12 | PF |
| C16/30 Principal's Report | Note | | WJB |
| a) College Development Plan | | 17 | |
| b) Rebranding of College | | Oral | |
| C16/31 Student Governors' Report | Note | Oral | SU |
| C16/32 Sussex Area Review – Recommendations | | | PF/ WJB |
| a) Academisation | Decision | 56 | |
| C16/33 Draft Minutes of Meetings of Committees: | Note | | Committee Chairs |
| Q&C 21/02/17 | | 61 | |
| HR 09/03/17 | | 66 | |
| F&GP13/03/17 | | 71 | |
| Audit 23/03/17 | | 74 | |

| <u>Committee</u> | <u>Paper</u> | <u>Action</u> | <u>Page Number</u> |
|------------------|---|---------------|--------------------|
| Q&C | All papers were for discussion or noting | | |
| HR | Pay Policy | Approve | 79 |
| | PDR Policy | Approve | 91 |
| | SFCA Pay Settlement (and F&GP) | Approve | 96 |
| F&GP | Results for the first six months | Note | 99 |
| | SFCA Pay Settlement (and HR) | Approve | Refer HR |
| | Lettings Policy | Approve | 107 |
| Audit | Risk Assurance | Approve | 111 |
| | Performance Indicators for Financial Statements Auditors (External) | Approve | 113 |
| | Reappointment and Remuneration of Internal and External Auditors | Approve | Oral |
| Search | Refer to C16/23 | | |

C16/34 Any Other Business
C16/35 Date of Next Meeting: Wednesday
12 July 2017

Papers considered by committees but not issued with these papers. These are available to Governors from the clerk on request (01273 503945)

| <u>Committee</u> | <u>Paper</u> |
|------------------|--|
| Q&C | Termly update on Quality, Curriculum, Guidance Issues Student Governors (oral report) College Development Plan 16/17 Spring Review Self-Assessment Report Template 16/17 EDMIS Report Joint Consultative Study with Varndean (on Corporation Confidential Agenda) Risk Assurance |
| HR | Termly update on HR issues (oral) JUMCoG Report Staff Development Plan Risk Assurance |
| F&GP | Funding 2017/2018 Premises Update (refer confidential agenda) Health & Safety Update Risk Assurance Joint Consultative Study with Varndean (on Corporation Confidential Agenda) |
| Audit | Internal Audit Reports (Student Monies, HR and Payroll Systems, Follow up) Update on Internal and External Audit Recommendations Risk Register Fraud Report (oral) |

Louise Pennington
Clerk to the Corporation

Members:

Lucy Aditi
Will Baldwin **(WJB)**
Hannah Duffy
Peter Freeman (Chair) **(PF)**
Lindi Galloway
Gillian Hampden-Thompson
Christian Heeger
Dearbhaile Hunt
Veronica Jinks
Howard Kidd
Chris Newson
Lynn O'Meara
Sarah Neild
Neil Perry
Sandra Prail
Jo Redfern
Sue Smith
Tom Wolfenden

In attendance:

Jutta Knapp **(JHK)**
James Moncrieff **(JAM)**
Alison Cousens **(AMC)**

Clerk:

Louise Pennington **(LEP)**