

**BRIGHTON HOVE & SUSSEX SIXTH FORM COLLEGE
MEETING OF THE HUMAN RESOURCES COMMITTEE TO BE HELD ON
TUESDAY 7 NOVEMBER 2017 at 6.00 pm
IN THE COPPER BUILDING ROOM 413**

Agenda item	Action	Page No.	
HR17/01	Apologies and Welcomes	Note	LEP
HR17/02	Minutes of the Meeting held on 24 May 2017	Approve	2 Chair
HR17/03	Matters Arising	Note	6 Chair
HR17/04	Declaration of Interests	Note	- Chair
HR17/05	Termly update on HR issues - Chris Nagle	Note	Oral CLN
HR17/06	Recruitment and Retention of Staff	Note	8 JHK
HR17/07	Staff Absences & Wellbeing Report	Note	23 JHK
HR17/08	Gender Pay Gap Report and Analysis	Note	32 JHK/CLN
HR17/09	JUMCoG Report	Note	Oral WJB
HR17/10	Risk Assurance	Recommend to Audit Committee	34 JHK
HR17/11	Date of Next Meeting – Thursday 1 March 2018	Note	
HR17/12	Confidential Business (staff members may be asked to leave the meeting, depending upon the confidential nature of the business).		Chair

Louise Pennington
Clerk to the Corporation

Members:

Will Baldwin **WJB**
Peter Freeman **PF**
Veronica Jinks
Neil Jones
Neil Perry (**Chair**)
Sandra Prail
Samantha Smith
Sue Smith

In attendance:

Jutta Knapp **JHK**
James Moncrieff **JAM**
Chris Nagle **CLN**
Alison Cousens **AMC**

Clerk:

Louise Pennington (**LEP**)