



**BRIGHTON HOVE & SUSSEX SIXTH FORM COLLEGE
MEETING OF THE SEARCH AND GOVERNANCE COMMITTEE TO BE HELD ON
MONDAY 22ND MARCH 2021 AT 5.00 P.M. VIA M. TEAMS (VIRTUAL MEETING)
CONFIDENTIAL**

AGENDA

SECTION 1: ROUTINE AND STANDING ITEMS					
		START TIME	ACTION	PAPER	LEAD
1.1	Apologies for Absence and Welcomes	<i>5.00</i>	Note	Oral	Clerk
1.2	Minutes of the meeting held on 5th October 2020	<i>5.01</i>	Approve	Item 1.2	Chair
1.3	Matters Arising	<i>5.03</i>	Discussion	Item 1.3	Chair
1.4	Declaration of Interests	<i>5.05</i>	Note	Oral	All
SECTION 2: MEMBERSHIP AND GOVERNANCE MATTERS					
2.1	<p>Governor Membership Matters including:</p> <p>a) Governor - Current Terms of Office Ending in 2020/202</p> <p>i) Staff (Teaching) Governor: Kathryn MacVarish to succeed Neil Jones</p> <p>ii) Student Governors – March 2021</p> <p>b) Succession Planning – Chair of Governors (current term of office due to end 31st July 2021)</p> <p>c) Vice-Chairs of Governors – end of current term of office 31st July 2021</p> <p>d) Designated Safeguarding Lead Governor</p> <p>e) Deputy Chairs of Resources and Audit Committees</p> <p>Papers:</p> <p>a) Corporation Membership Schedule</p> <p>b) Committee Membership Schedule</p> <p>c) Members’ Terms of Office Schedule</p>	<i>5.07</i>	Discussion/ Recommendations	Item 2.1	Chair/LEP
2.2	Strategic Plan Draft	5.15	Discussion/ Approve	Item 2.2	Chair/ Principal
2.3	<p>Governors’ Links Visits – review policy and process</p> <p>Paper: Existing Governor Links Policy – for reference purposes</p>	5.20	Discussion/ Recommendations	Item 2.3	Chair
2.4	FE White Paper – Governance aspects	5.25	Discussion/ Note	Item 2.4	Chair/Clerk

2.5	Education and Training Foundation (ETF) Governor Development Programme	5.30	Discussion/ Decision	Item 2.5	Chair/Clerk
SECTION 3: CONSENT AGENDA					
<i>Matters in this section will be taken as a single agenda item with each proposal being agreed without introduction or discussion. Any Governor wishing to discuss any matter or to dissent from any proposal listed below should if possible, in the first instance clarify any points with the author of the paper. Following this, if the Governor would like further clarification or discussion in the meeting, he/she should let the Chair and Clerk know, preferably in advance of the meeting.</i>					
POLICIES AND OTHER DOCUMENTS					
3.1	None	-	-	-	-
SECTION 4: OTHER MATTERS					
4.1	Any Other Business	5.35	Discussion	Oral	Chair/ Principal
4.2	Date of Next Meeting Monday 5 th July 2021 at 5.00 p.m. – if required	5.40	Note	Oral	Chair

c.c.

Members of the Committee

William Baldwin (Principal), Jo Davis (Governor and Chair of Audit Committee), Gillian Hampden-Thompson (Governor and Chair of Q & C Committee), Marcus Palmer (Governor and Chair of Resources Committee), Neil Perry (Vice-Chair of Governors, Chair of S & G Committee and Remuneration Committee), Sandra Prail (Chair of Governors), Tom Wolfenden (Vice-Chair of Governors)

In attendance

Louise Pennington (Governance Director/Clerk to the Corporation)

Copies for information: SMT