



**BRIGHTON HOVE & SUSSEX SIXTH FORM COLLEGE
MEETING OF THE SEARCH AND GOVERNANCE COMMITTEE TO BE HELD ON
TUESDAY 25TH FEBRUARY 2020 AT 5.00 P.M. IN ROOM 412, COPPER BUILDING
CONFIDENTIAL**

AGENDA

SECTION 1: ROUTINE AND STANDING ITEMS					
		START TIME	ACTION	PAPER	LEAD
1.1	Apologies for Absence and Welcomes	5.00	Note	Oral	Clerk
1.2	Minutes of the meeting held on 7th October 2019	5.02	Approve	Item 1.2	Chair
1.3	Matters Arising	5.05	Discussion	Refer Minutes	Chair
1.4	Declaration of Interests	5.08	Note	Oral	All
SECTION 2: MEMBERSHIP AND GOVERNANCE MATTERS					
2.1	Governor Membership Matters including: a) Governor - Current Terms of Office Ending in 2019/2020 b) Succession Planning – Chairs c) Committee Membership Review Papers: a) Corporation Membership Schedule b) Committee Membership Schedule c) Members' Terms of Office Schedule	5.10	Discussion/ Recommendations	Item 2.1	Chair/LEP
2.2	Strategic Planning – review/update/recommendations	5.20	Discussion/ Recommendations	Item 2.2	Chair/ Principal
2.3	Feedback from Governors on SARAP Meetings	5.40	Discussion/ Note	Item 2.3	Chair
SECTION 3: CONSENT AGENDA					
<p><i>Matters in this section will be taken as a single agenda item with each proposal being agreed without introduction or discussion. Any Governor wishing to discuss any matter or to dissent from any proposal listed below should if possible, in the first instance clarify any points with the author of the paper. Following this, if the Governor would like further clarification or discussion in the meeting, he/she should let the Chair and Clerk know, preferably in advance of the meeting.</i></p>					

POLICIES AND OTHER DOCUMENTS					
3.1	None	-	-	-	-
SECTION 4: OTHER MATTERS					
4.1	Any Other Business	<i>5.50</i>	Discussion	Item 4.1	Chair/ Principal
	<ul style="list-style-type: none"> a) Risk Register – to review whether to move from Committees’ consent agendas to main section to enable discussion per risks b) CDP – to review whether full CDP should go to Q & C Committee in future to reflect new EIF format 			<ul style="list-style-type: none"> Oral Oral 	
4.2	Date of Next Meeting	<i>5.52</i>	Note	Oral	Chair
	Monday 23rd March 2020 at 5.30 p.m. – <i>only if required</i>				

c.c.

Members of the Committee

William Baldwin (Principal), Gillian Hampden-Thompson (Governor and Chair of Q & C Committee), Neil Perry (Vice-Chair of Governors and Chair of Audit Committee, S & G Committee and Remuneration Committee), Sandra Prail (Chair of Governors), Tom Wolfenden (Vice-Chair of Governors and Chair of Resources Committee)

In attendance

Louise Pennington (Governance Director/Clerk to the Corporation)

Copies for information: SMT