Attendance Code List for BHASVIC Registers 2020

Attended or did not need to attend

/   Present

C   Concession (also used if student is suspended)

E   Exam

R   Religious observance

T   Trip

L   Late

W   Withdrawn

X   Transferred

Covid-19 Related Codes for 2020:

J   Quarantine related to Covid-19

H   WFH day (while the XYZ cohort system is in place)

G   Government-mandated or full Covid-19 related closure of college

Y   Engaged with online learning (to be used in a return to <u>whole-college</u> teaching from home)

N   Did not engage with online learning (to be used in a return to <u>whole-college</u> teaching from home)

Authorised Absence:
Where we have received written confirmation from parent/carer or official paperwork

A   Authorised absence

I   Medical absence – Formal doctor's note/hospitalisation etc

M   Absence Notified via Parent Advantage

O   Absent - reason unknown

P   Phone notification of absence from parent/carer

Q   BHASVIC queried the absence via text, but no note to authorise the absence

S   Student signed out at reception

U   Unauthorised absence – reason cannot be accepted

V   Holiday in term time

Z   Student self-reported absence

On days of whole college closure (such as study leave/strike/snow) the register will just have a – mark to show no lessons took place and this mark will not count towards attendance at all.