

## **Careers Information Guide for Students**

	The National Apprenticeship Service page is the main site for researching vacancies and making
Apprenticeships and Degree Apprenticeships	applications https://www.gov.uk/apply-apprenticeship
	Love Apprenticeship is another good website on apprenticeships providing vacancies and advice <u>http://www.loveapprenticeship.com/jobs/performing-arts-broadcast-and-media/east-</u>
	sussex/#browsing
	The latest apprenticeship campaign from the <b>National Apprenticeship Service</b> - find out more: <u>https://www.getingofar.gov.uk/</u>
	The <b>Apprenticeship Guide</b> is a one-stop-shop for anyone looking to find out more about apprenticeships and offers a whole host of information to help college leavers make the right career choice. <u>http://www.apprenticeshipguide.co.uk/</u>
	The <b>Apprenticeship Support and Knowledge for Schools</b> project has been commissioned by the National Apprenticeship Service, part of the Skills Funding Agency (SFA), to support the Government's target of achieving 3 million apprenticeship starts by 2020. http://amazingapprenticeships.com/
	News Articles from <b>Amazing Apprenticeships</b> <u>http://amazingapprenticeships.com/wp-</u> <u>content/uploads/Top-100-final-small.pdf</u>
	<b>Apprenticeships in Sussex</b> can help young people to search for apprenticeship, traineeship and pre-employment training in Sussex <u>http://www.apprenticeships-in-sussex.com/</u>
	Rate my apprenticeship has reviews of employers and national database of vacancies <a href="https://www.ratemyapprenticeship.co.uk/">https://www.ratemyapprenticeship.co.uk/</a>
	Brighton and Hove Jobs' apprenticeship vacancies in the local area <a href="http://www.brightonandhovejobs.com/jobs/apprenticeship-/">http://www.brightonandhovejobs.com/jobs/apprenticeship-/</a>
	Which? Guide to higher and degree apprenticeships http://university.which.co.uk/teachers/introduce-higher-education-options/higher-and-degree-
	apprenticeships-guide-download
	This guide provides a good overview of how to support young people making career choices <u>http://www.careersadviceforparents.org/p/choosing-career-paths.html</u>
	The <b>National Careers Service</b> has a good overview of different job profiles which includes their entry requirements and training paths, duties and hours of work: <u>https://nationalcareersservice.direct.gov.uk/home</u>
	Explore career videos: <u>http://icould.com/</u>
Exploring careers/options	Career Planner Questionnaire: https://www.prospects.ac.uk/planner
	SACU Spartan Test: <u>http://sacu-student.com/?page_id=2850</u>
	<b>Target Careers</b> has information by sector and a parents section of the website <a href="https://targetcareers.co.uk/">https://targetcareers.co.uk/</a>
	Explore jobs related to different degrees through <b>Prospects</b> <u>https://www.prospects.ac.uk/</u>
	OCR Careers page for learners and parents <a href="http://www.ocr.org.uk/ocr-for/learners-and-parents/careers/">http://www.ocr.org.uk/ocr-for/learners-and-parents/careers/</a>
	Careers websites offering information on a range of options <u>https://www.brightknowledge.org/</u> <u>http://www.notgoingtouni.co.uk/</u> <u>https://successatschool.org/</u>
	Resource for parents <u>http://www.parentalguidance.org.uk/</u>
Distance Learning	Short courses which may be helpful:
	https://www.futurelearn.com https://www.khanacademy.org/
	http://www.open.edu/openlearn/free-courses
	https://www.codecademy.com/ Distance learning higher education courses
	http://www.open.ac.uk/

	Employability advice: https://www.barclayslifeskills.com/ http://beach.brightonandhovejobs.com/
Finding work	Part-time work (we do not recommend that students undertake any more than 12 hours work whilst completing their studies). The College is not responsible for vacancies advertised on external websites. Individuals should take their own steps in ensuring the validity of the opportunity when contacting any of the advertised groups or individuals: https://www.reed.co.uk/ and https://www.indeed.co.uk/ https://www.cv-library.co.uk/ https://www.gumtree.com/part-time-jobs/brighton Agency Central Recruitment Agencies and Jobs http://www.agencycentral.co.uk/ CVs and Covering letters: https://nationalcareersservice.direct.gov.uk/get-a-job/cv-sections http://beach.brightonandhovejobs.com/applying-for-a-job/your-cv/ https://www.reed.co.uk/career-advice/
	https://www.barclayslifeskills.com/i-want-to-use-my-online-presence-to-get-ahead/started- work/cv-builder
Further education	You may wish to look at <b>other local colleges:</b> http://www.theargus.co.uk/education/search/?school=&postcode=Brighton&distance=5&phase%5 B0%5D=is_post16&p=0 Adult education providers: https://www.brighton-hove.gov.uk/content/children-and-education/community-learning- team/adult-learning-providers-and-courses
Gap Year	These websites below offer general advice on taking a gap year and do not include specialist company websites. http://gapadvice.org/ http://www.gap-year.com/ https://www.prospects.ac.uk/jobs-and-work-experience/gap-year https://www.gov.uk/guidance/gap-year-foreign-travel-advice https://travelaware.campaign.gov.uk/ http://www.etrust.org.uk/the-year-in-industry_http://www.thestudentroom.co.uk/search-beta/?tsr- search-query=gap+year_https://www.studential.com/gap-year-guide https://successatschool.org/advice/gap-years
	There are Information, Advice and Guidance services run by Local Authorities who can support young people not in education, employment or training. The service to refer to depends on where a young person lives. Brighton and Hove Youth Employability Service: <u>http://www.brighton-</u>
Not in Education,	hove.gov.uk/content/children-and-education/youth-service/youth-employability-service
Training or Employment (NEET)	East Sussex Connexions: https://www.c360.org.uk/education/careers/criconnexions
	West Sussex Find It Out Centres: <u>https://www.westsussex.gov.uk/education-children-and-families/your-space/life/finditout-centres/</u>
	The Prince's Trust runs offers support and runs programmes to build skills and work experience https://www.princes-trust.org.uk/
	National Citizen Service summer programme for 16 - 17 year olds <u>http://www.ncsyes.co.uk/</u>
Qualifications	Government page on what qualifications levels mean
	https://www.gov.uk/what-different-qualification-levels-mean/list-of-qualification-levels Informed choices http://russellgroup.ac.uk/for-students/school-and-college-in-the-uk/subject- choices-at-school-and-college/
School/College Leaver Schemes	https://www.allaboutschoolleavers.co.uk/ http://www.thebigchoice.com/School_College_Leavers http://www.milkround.com/jobs/school-college-leaver-schemes/#browsing https://www.notgoingtouni.co.uk/

Starting your own business	Young Enterprise <a href="https://www.young-enterprise.org.uk/about-us/young-enterprise-by-region/south-east/">https://www.young-enterprise.org.uk/about-us/young-enterprise-by-region/south-east/</a> Young Start-Up talent <a href="http://youngstartuptalent.co.uk/about/">http://youngstartuptalent.co.uk/about/</a>
University	You can also find useful information on the University Applications section of the Parents and Carers page of the website. University information http://www.ucas.com/ Specific sites for parents https://www.ucas.com/ucas/undergraduate/getting-started/ucas-undergraduate-parents-and- guardians http://www.parentadviser.co.uk/ Choosing a course http://university.which.co.uk/ http://university.which.co.uk/ Unistats compares data on courses such as how the course is taught/ assessed, average salaries after the course, cost of accommodation etc. https://unistats.direct.gov.uk/ League Tables https://www.thecompleteuniversityguide.co.uk/league-tables/ University Taster Courses University Taster Courses can be a good way to experience the academic and social life at university before completing an application https://www.undas.com/events/exploring-university/learn-about-uni-taster-course http://www.undas.com/events/exploring-university/learn-about-uni-taster-course http://www.ucas.com/events/exploring-university/learn-about-uni-taster-course http://www.ucas.com/events/exploring-university/learn-about-uni-taster-course http://www.london.ac.uk/5197.html https://www.ucasters-advice/degree-subjects-your-options and https://targetjobs.co.uk/careers-advice/degree-subjects-your-options and https://targetjobs.co.uk/careers-advice/degree-subjects-your-options and https://targetjobs.co.uk/careers-advice/degree-subjects-your-options and https://targetjobs.co.uk/careers-advice/degree-subjects-your-options and https://targetjobs.co.uk/careers-advice/degree-subjects-your-options and https://targetjobs.co.uk/careers-advice/degree-subjects-your-options and https://www.thescholarshiphub.org.uk/blog/sponsored-degrees-ukited-to-know-about- student-finance https://www.thescholarshiphub.org.uk/blog/sponsored-degrees-ukited-to-know-about- student-finance https://www.thescholarshiphub.org.uk/blog/sponsored-degrees-ukited-to-know-about- student-finance
Volunteering	http://www.communitybase.org/volunteers http://www.bhcommunityworks.org.uk/volunteering/looking-volunteer/
Work Experience	http://www.studentladder.co.uk/   https://www.barclayslifeskills.com/i-want-to-gain-experience-and-build-my-network/sixth-form/   Barclays Life Skills have put together a virtual work experience module   https://www.barclayslifeskills.com/i-want-virtual-work-experience/university/virtual-work-experience/   Local business directories can be a good starting point for gaining contacts in relevant sectors   http://www.freeindex.co.uk/south_east/brighton_and_hove/brighton/   https://www.businessinbrighton.org.uk/our-members/members-directory

The **Careers and Next Steps** page of the VLE also contains more subject specific information and access to licensed careers software which can also help students in their research and decision making.