

BRIGHTON HOVE & SUSSEX SIXTH FORM COLLEGE
(PAPERS TO BE PDF E-PAPERS)
MEETING OF THE CORPORATION TO BE HELD ON
WEDNESDAY 12 JULY 2017 at 6:00 PM
IN ROOM 413/414 COPPER BUILDING

Agenda	Action	Page Number	
C16/37 Membership Matters	Approve		Clerk
C16/38 Apologies and Welcomes: Apologies: Christian Heeger & Sarah Nield	Note		Chair
C16/39 Minutes of the Meeting held on 3 April 2017	Approve	4	Chair
C16/40 Matters Arising	Note	11	Chair
C16/41 Declarations of Interests	Note		Chair
C16/42 Chair's Report	Note	12	PF
C16/43 Principal's Report	Note	13	WJB
C16/44 Student Governors' Report	Note	Oral	SU
C16/45 Strategic Plan	Approve	19	WJB
C16/46 Draft Minutes of Meetings of Committees:	Note		Committee Chairs
HR 24/05/17		22	
Q&C 05/06/17		26	
F&GP21/06/17		31	
Audit 28/06/17		37	
Task and Finish Group Notes 12/05/17 and 30/06/17		42	

<u>Committee</u>	<u>Paper</u>	<u>Action</u>	<u>Page Number</u>
All Committees	Terms of Reference	Approve	Refer Committee Minutes
HR	N/A		
Q&C	Admissions Policy	Approve	49
	Child Protection Policy	Approve	61
	Student Charges Schedule	Approve	70
F&GP	Management Accounts 9 months Budget 2017/2018	Note Approve	74 83
	Financial Forecast 2017/2018 – 2018/2019	Approve	89
	Premises Update	Approve	129
	Business Procedures	Approve	Refer Committee Minutes
	Joint User Agreement	Approve	Refer Committee Minutes
	Summer Estates Work	Approve	133
	IT Strategy (excl. appendix)	Approve	136
Audit	External Audit Planning Memorandum for year ending 31/7/17	Approve Approve	143

Risk Register	Approve	179
Risk Assurance Map	Approve	187
Internal Audit Plan 2017/2018	Approve	189
FOI Publication Scheme	Approve	Refer Committee Minutes

Search	Refer to C16/37
C16/47	Any Other Business
C16/48	Date of Next Meeting: to be advised

Papers considered by committees but not issued with these papers. These are available to Governors from the clerk on request (01273 503945)

<u>Committee</u>	<u>Paper</u>
Q&C	Termly Updates on Quality, Curriculum, Guidance etc Leaders in Diversity Survey Findings (also HR Committee) BHASVIC Annual Report (copy circulated to Governors in June) Committee Annual Self-Assessment Risk Assurance
HR	Gender Pay Gap Data Leaders in Diversity Survey Findings (also Q & C Committee) JUMCoG Report (oral report) Committee Annual Self-Assessment Risk Assurance
F&GP	Health and Safety Update Committee Annual Self-Assessment Risk Assurance
Audit	Internal Audit Reports Update on Internal and External Audit Recommendations ESFA Letter of 13/4/17 re Financial Management and Governance Fraud Report (Oral) Committee Annual Self-Assessment
Task and Finish Group	John Boyle's Report on Review of Governance (separately e mailed to Governors) Skills Audit Review Pen Portrait/Corporation Profile

Louise Pennington
Clerk to the Corporation

Members:

Lucy Aditi
Will Baldwin **(WJB)**
Peter Freeman (Chair) **(PF)**
Lindi Galloway
Gillian Hampden-Thompson
Christian Heeger
Veronica Jinks
Howard Kidd
Chris Newson
Lynn O'Meara
Sarah Nield
Neil Perry
Sandra Prail
Jo Redfern
Sue Smith
Abby Stock-Duerdoth
Tom Wolfenden
Student Governor (vacancy)

In attendance:

Jutta Knapp **(JHK)**
James Moncrieff **(JAM)**
Alison Cousens **(AMC)**

Clerk:

Louise Pennington **(LEP)**