

BRIGHTON HOVE & SUSSEX SIXTH FORM COLLEGE

MEETING OF THE CORPORATION TO BE HELD ON MONDAY 11 JULY 2016 at 6:00 PM IN ROOM **413/414** COPPER BUILDING

Agenda	Action	Page Number
C15/37 Membership Matters	Approve	
a) Election of Vice-Chair of Corporation		
b) Search Committee recommendations		
C15/38 Apologies and Welcomes	Note	
Welcomes: Hannah Duffy and Dearbhaile Hunt		
C15/39 Minutes of the Meeting held on 21 March 2016	Approve	3
C15/40 Matters Arising	Note	7
C15/41 Declarations of Interests	Note	
C15/42 Chair's Report	Note/Approve	9
a) ABR – Follow Up		
b) Appointment of Legal Advisers on Academisation		
C15/43 Principal's Report	Note	Oral
C15/44 Strategic Planning	Note	15
C15/45 Student Governors' Report	Note	Oral
C15/46 Admissions Policy	Approve	27
C15/47 Draft Minutes of Meeting of Committees:	Note	
Human Resources 24/05/16		36
Quality & Curriculum 26/05/16		38
Finance & General Purposes 21/06/16		43
Audit 23/06/16		50
Search Committee 11/07/16 – refer C15/37		

<u>Committee</u>	<u>Paper</u>	<u>Action</u>	<u>Page Number</u>
All Committees	Terms of Reference	Approve	Refer to draft minutes \$
HR	New Pay Scheme for Teachers (see F & GP paper) and refer confidential HR minutes	Note/Approve	
Q&C	Student Numbers and College Strategy (see F & GP)	Approve	
F&GP	Results for the first 9 months	Note	55
	Budget	Approve	65
	Financial Forecast for the period 2016/2017 – 2017/2018	Approve	72
	New Pay Scheme for Teachers (refer HR Committee)	Approve	113
	Student Numbers and College Strategy (see Q & C)	Approve	118
	Property Strategy	Approve	129
	Summer Estates Work	Approve	144
	Risk Assurance	Approve	147
	Business Procedures *	Approve	

Audit	Risk Assurance Map	Approve	158
	Internal Audit Plan 2016-2017	Approve	160
	External Audit Planning Memorandum	Approve	166
	Risk Management Update#	Approve	201
	Anti-Fraud & Irregularity Policy *	Approve	
	Data Protection *	Approve	
	Disaster Recovery Plan *	Approve	

*refer minutes/available on request as minor changes only.
#schedule of changes only/full paper available on request

Search	Refer to C15/37
C15/48	Any Other Business
C15/49	Date of Next Meeting: to be advised

Papers considered by committees but not issued with these papers. These are available to Governors from the clerk on request (01273 503945)

<u>Committee</u>	<u>Paper</u>
HR	Termly update on HR issues JUMCoG Report (oral) Committee Self-Assessment
Q&C	Termly Updates from VP and AP on Quality & Curriculum and Guidance Issues Destinations Report Committee Self-Assessment
F&GP	Confirmation of EFA Financial Health Committee Self-Assessment
Audit	Internal Audit Reports Update on Internal & External Audit Recommendation EFA Confirmation of Financial Health Fraud Report Committee Self-Assessment

Louise Pennington
Clerk to the Corporation

Members:
Lucy Aditi
Stephen Berry
Kerry Doyle
Hannah Duffy
Peter Freeman (Chair)
Lindi Galloway
Dearbhaile Hunt
Howard Kidd
Chris Newson
Lynn O'Meara
Neil Perry
Sandra Prail
Sue Smith
Chris Thomson
Tom Wolfenden
Vacancy x 3

In attendance:
Will Baldwin
Shirley Brookes-Mills
Jutta Knapp
James Moncrieff

Clerk:
Louise Pennington

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