



## COURSEWORK - A GUIDE FOR STUDENTS AND PARENTS

BHASVIC is committed to supporting students to achieve their educational goals. In order to do this, all members of the College community need clear guidance on the setting and meeting of deadlines for coursework.

Coursework is defined as any piece of student work which contributes to the final grade of a qualification studied at the College.

All students must meet the coursework deadlines set and published by the College. BHASVIC reserves the right to alter these deadlines during the course of the year. This should happen only on rare occasions and, if it does, students will be notified of the new deadline by their teacher or the Head of Department.

Students who have to prepare coursework should do so by the required date. Failure to meet published deadlines, internally or externally set, may have serious consequences for students remaining on their course or gaining any form of qualification. Students' coursework will usually not be marked or processed by the College if it is submitted late, unless there are exceptional circumstances. Unmarked coursework will usually mean failure of that component of the course but, where possible, an earlier seen and assessed draft of coursework will be treated as final submission. Official evidence of exceptional circumstances will need to be provided (for example, a medical certificate from a doctor for illness), otherwise the college would be in breach of JCQ statutory guidelines on the conduct of assessment.

**BTEC Coursework regulations follow a nationally agreed system:** Students will be given one submission opportunity for each assessment. In the event the student does not achieve the set criteria it will be the decision of the Lead Internal Verifier (LIV) to authorise a resubmission. Resubmission is only allowed if a student has met initial deadlines and the teacher feels they could improve their work without further guidance. This must be agreed with the LIV. In this case, students are given 10 working days to improve and resubmit the work. If, after resubmission, the student still hasn't achieved the pass criteria, a new task or assignment may be given to the student. These tasks must be Internally Verified and agreed with the LIV for the subject area. Please note students can only achieve a pass for a retake. Please see the guide to internal assessment or ask the department for a hard copy of this document.

SUBJECT	LEVEL	COURSEWORK	DEADLINE	SUBMISSION METHOD
BUSINESS BTEC CERTIFICATE	L3 Y1	FIRST SUBMISSION OF FINAL ASSIGNMENT	15 JAN 22	TEAMS
BUSINESS BTEC CERTIFICATE	L3 Y1	PORTFOLIO COMPLETED	23 MAY 22	TEAMS
BUSINESS BTEC EXT. CERTIFICATE	L3 Y1	FIRST SUBMISSION OF FINAL ASSIGNMENT	25 APR 22	TEAMS
BUSINESS BTEC EXT. CERTIFICATE	L3 Y1	PORTFOLIO COMPLETED	23 MAY 22	TEAMS
COMPUTER SCIENCE	A2	FINAL	4 APRIL NOON	DIGITAL SUBMISSION
CREATIVE MEDIA PRODUCTION	L3 Y1	UNIT 16 – FILM EDITING TECHNIQUES	JUNE 22	PORTFOLIO OF ALL YEAR 1 UNITS – DATES VARIABLE
CREATIVE MEDIA PRODUCTION	L3 Y1	UNIT 2 – COMMUNICATION SKILLS	JUNE 22	PORTFOLIO OF ALL YEAR 1 UNITS – DATES VARIABLE
CREATIVE MEDIA PRODUCTION	L3 Y1	UNIT 1 – PRE-PRODUCTION TECHNIQUES	JUNE 22	PORTFOLIO OF ALL YEAR 1 UNITS – DATES VARIABLE
CREATIVE MEDIA PRODUCTION	L3 Y1	UNIT 22 – SINGLE CAMERA PRODUCTION	JUNE 22	PORTFOLIO OF ALL YEAR 1 UNITS – DATES VARIABLE
CREATIVE MEDIA PRODUCTION	L3 Y2	UNIT 29 – MUSIC VIDEO PRODUCTION	JUNE 23	PORTFOLIO OF ALL YEAR 2 UNITS – DATES VARIABLE
CREATIVE MEDIA PRODUCTION	L3 Y2	UNIT 3 – RESEARCH TECHNIQUES	JUNE 23	PORTFOLIO OF ALL YEAR 2 UNITS – DATES VARIABLE
CREATIVE MEDIA PRODUCTION	L3 Y2	UNIT 27 – DOCUMENTARY	JUNE 23	PORTFOLIO OF ALL YEAR 2 UNITS – DATES VARIABLE
DRAMA & THEATRE STUDIES	Y2	PERFORMANCE EVALUATION	TBC –VISITING EXAMINER JAN/FEB 2022	PAPER & TEAMS SUBMISSION
DRAMA & THEATRE STUDIES	Y1	COMPONENT 1: CREATIVE LOG	15 MAR 22	PAPER & TEAMS SUBMISSION
ENGLISH	GCSE	NOV RESIT ONLY: CERTIFICATE FOR SPEAKING AND LISTENING	25 SEP 21	
ENGLISH LANG & LIT	A2	JOURNALISM ARTICLE, SHORT STORY & COMPARATIVE COMMENTARY)	5 NOV 21	PAPER SUBMISSION TO TEACHER
ENGLISH LANG & LIT	A1	JOURNALISM ARTICLE	29 APR 22	PAPER SUBMISSION TO TEACHER
ENGLISH LANGUAGE	A1	INTERVIEW & ANNOTATED STYLE MODEL COMMENTARY	17 MAR 22 7 JULY 22	PAPER SUBMISSION TO TEACHER
ENGLISH LANGUAGE	A2	INVESTIGATION	18 NOV 21	PAPER SUBMISSION TO TEACHER

ENGLISH LITERATURE	A2	COURSEWORK ESSAY	24 NOV 21	PAPER SUBMISSION TO TEACHER
EXTENDED PROJECTS	Y1 STARTERS	FINAL PROJECT	21 FEB 22	
EXTENDED PROJECTS	Y2 STARTERS	FINAL PROJECT	29 MAR 22	
FILM STUDIES	A2	SCREENPLAY/SHORT FILM DEADLINE	05 NOV 21	TEAMS
FILM STUDIES	A2	EVALUATION	11 FEB 22	TEAMS
FINE ART	AL Y2	PERSONAL INVESTIGATION	TBC	
FINE ART	AL Y1	PORTFOLIO PROJECT	W/C 24 JAN 22	
GEOGRAPHY	AL Y2		19 NOV 21	ONLINE + AT RECEPTION PREFERRED
GRAPHIC DESIGN	AL Y2	PERSONAL INVESTIGATION	TBC	
GRAPHIC DESIGN	AL Y1	PORTFOLIO PROJECT	W/C 24 <sup>TH</sup> JAN 22	
GRAPHIC DESIGN	AS	PRACTICAL COMPONENT	TBC	
HEALTH & SOCIAL CARE	L3 Y2	UNIT 10 ASSIGNMENT TASK 1	31 MAR 22	ONLINE, EMAIL OR IN CLASS
HEALTH & SOCIAL CARE	L3 Y2	UNIT 10 ASSIGNMENT TASK 2	31 MAR 22	ONLINE, EMAIL OR IN CLASS
HEALTH & SOCIAL CARE	L3 Y1	UNIT 5 ASSIGNMENT TASK 1	13 JAN 22	ONLINE, EMAIL OR IN CLASS
HEALTH & SOCIAL CARE	L3 Y1	UNIT 5 ASSIGNMENT TASK 2	13 JAN 22	ONLINE, EMAIL OR IN CLASS
HISTORY (EARLY MODERN)	AL Y2	UNIT 4	11 JAN 22	ONLINE + AT RECEPTION PREFERRED BUT NOT ESSENTIAL
HISTORY (MODERN)	AL Y2	UNIT 4	11 JAN 22	ONLINE + AT RECEPTION PREFERRED BUT NOT ESSENTIAL
BTEC APPLIED LAW CERT.	L3 Y1	UNIT 2: TASK A AND B	19 NOV 21	TEAMS
BTEC APPLIED LAW CERT.	L3 Y1	UNIT 2: TASK C AND D	4 FEB 22	TEAMS
BTEC APPLIED LAW EXT. CERT	L3 Y2	UNIT 4: TASK A AND B	4 MAR 22	TEAMS
BTEC APPLIED LAW EXT. CERT	L3 Y2	UNIT 4: TASK C AND D	29 APR 22	
MEDIA STUDIES	Y2	COMPONENT 3: COMPLETE COURSEWORK PORTFOLIO	16 DEC 21	TEAMS
MUSIC	AL Y2	COMPONENT 1: PERFORMANCE	MAR 22	TEAMS
MUSIC	AL Y2	COMPONENT 2: COMPOSITION PORTFOLIO	29 APR 22	TEAMS
MUSIC	L3 Y1	A2 TASK ONE: SEQUENCED COMPOSITION	27 MAY 22	TEAMS
MUSIC	L3 Y1	A2 TASK TWO: COMPOSITION LOG	10JUN 22	TEAMS
MUSIC	L3 Y1	A3 TASK ONE: STYLISTIC RECORDINGS	25 MAR 22	TEAMS
MUSIC	L3 Y1	A3 TASK TWO: VIDEO LOG	08 APR 22	TEAMS

MUSIC	AL Y2	UNIT C7 TASKS 1-3: INDUSTRY PORTFOLIO/ESSAY	11 FEB 22	TEA,MS
MUSIC	AL Y2	UNIT A1 TASK 1: REHEARSAL LOG	8 APR 22	TEAMS
MUSIC	ALY2	UNIT A1 TASK 2: ENSEMBLE PERFORMANCE	6 MAY 22	TEAMS
PERFORMING ARTS	L3 Y1	UNIT 29 – STORYTELLING AS PERFORMANCE/PHYSICAL THEATRE TECHNIQUES	18 JAN 2022	TEAMS
PERFORMING ARTS	L3 Y1	UNIT 34: DEVELOPING SKILLS & TECHNIQUES AS AN ACTOR	END MAY 2022 TBC BY PEARSON	TEAMS
PHOTOGRAPHY	AL Y2	PERSONAL INVESTIGATION	TBC	
PHOTOGRAPHY	AL Y1	PORTFOLIO PROJECT	W/C 24 <sup>TH</sup> JAN 22	
PHYSICAL EDUCATION	AL Y2	PHYSICAL EVIDENCE	25 FEB 22	ONLINE
PHYSICAL EDUCATION	AL Y2	EAPI	23 MAR 22	ONLINE
SPORT DIPLOMA	Y2	UNIT 2: FITNESS TRAINING AND PROGRAMME	JAN 22	EXAM
SPORT DIPLOMA	Y2	FINAL COURSE WORK SUBMISSION	MAY 22	ONLINE
SPORT DIPLOMA	Y1	UNIT 1: ANATOMY & PHYSIOLOGY (EXAM)	MAY 22	EXAM
SPORT DIPLOMA	Y1	UNIT 22: INVESTIGATING BUSINESS IN SPORT & THE ACTIVE LEISURE INDUSTRY (EXAM COURSE WORK)	JAN 22	EXAM
SPORT SCIENCE EXT	Y1	FINAL COURSE WORK SUBMISSION	05 MAY 23	ONLINE
SPORT SCIENCE DIPLOMA	Y2	FINAL COURSE WORK SUBMISSION	06 MAY 22	ONLINE
SPORT SCIENCE EXTENDED CERTIFICATE	Y2	FINAL COURSE WORK SUBMISSION	06 MAY 22	ONLINE
SPORT EXTENDED CERTIFICATE	Y2	UNIT 2: FITNESS TRAINING AND PROGRAMMING	JAN 22	EXAM
SPORT EXTENDED CERTIFICATE	Y1	UNIT 1: ANATOMY & PHYSIOLOGY (EXAM)	MAY 22	ONLINE
SPORT AND EXERCISE SCIENCE EXT DIPLOMA	YR1	UNIT 13: NUTRITION	JAN 23	ONLINE
SPORT AND EXERCISE SCIENCE DIPLOMA	YR2	UNIT 1: PHYSIOLOGY (EXAM)	19 JAN 22	ONLINE

SPORT AND EXERCISE SCIENCE DIPLOMA	Y1	UNIT 2: FUNCTIONAL ANATOMY (EXAM)	21 JAN 22	ONLINE
SPORT AND EXERCISE SCIENCE DIPLOMA	Y2	UNIT 3: APPLIED SPORT & EXERCISE PSYCHOLOGY (EXAM)	12 JAN 22	ONLINE
TEXTILES	AL Y2	PERSONAL INVESTIGATION	TBC	
TEXTILES	AL Y1	PORTFOLIO PROJECT	W/C 24 <sup>TH</sup> JAN 22	