

# COURSEWORK - A GUIDE FOR STUDENTS AND PARENTS

2022-23

BHASVIC is committed to supporting students to achieve their educational goals. In order to do this, all members of the College community need clear guidance on the setting and meeting of deadlines for coursework.

Coursework is defined as any piece of student work which contributes to the final grade of a qualification studied at the College.

All students must meet the coursework deadlines set and published by the College. BHASVIC reserves the right to alter these deadlines during the course of the year. This should happen only on rare occasions and, if it does, students will be notified of the new deadline by their teacher or the Head of Department.

Students who have to prepare coursework should do so by the required date. Failure to meet published deadlines, internally or externally set, may have serious consequences for students remaining on their course or gaining any form of qualification. Students' coursework will usually not be marked or processed by the College if it is submitted late, unless there are exceptional circumstances. Unmarked coursework will usually mean failure of that component of the course but, where possible, an earlier seen and assessed draft of coursework will be treated as final submission. Official evidence of exceptional circumstances will need to be provided (for example, a medical certificate from a doctor for illness), otherwise the college would be in breach of JCQ statutory guidelines on the conduct of assessment.

**BTEC Coursework regulations follow a nationally agreed system:** Students will be given one submission opportunity for each assessment. In the event the student does not achieve the set criteria it will be the decision of the Lead Internal Verifier (LIV) to authorise a resubmission. Resubmission is only allowed if a student has met initial deadlines and the teacher feels they could improve their work without further guidance. This must be agreed with the LIV. In this case, students are given 10 working days to improve and resubmit the work. If, after resubmission, the student still hasn't achieved the pass criteria, a new task or assignment may be given to the student. These tasks must be Internally Verified and agreed with the LIV for the subject area. Please note students can only achieve a pass for a retake. Please see the guide to internal assessment or ask the department for a hard copy of this document.



SUBJECT	LEVEL	COURSEWORK	DEADLINE	SUBMISSION METHOD
BUSINESS BTEC CERTIFICATE	L3 Y1	FIRST SUBMISSION OF LAST U1 ASSIGNMENT	06 JAN 23	TEAMS
BUSINESS BTEC CERTIFICATE	L3 Y1	PORTFOLIO COMPLETED	09 MAY 23	TEAMS
BUSINESS BTEC EXT. CERTIFICATE	L3 Y1	FIRST SUBMISSION OF FINAL ASSIGNMENT	28 MAR 23	TEAMS
BUSINESS BTEC EXT. CERTIFICATE	L3 Y1	PORTFOLIO COMPLETED	12 MAY 23	TEAMS
COMPUTER SCIENCE	A2	FINAL	29 MAR 23	DIGITAL SUBMISSION
CREATIVE MEDIA PRODUCTION CERTIFICATE	L3 Y1	PORTFOLIO COMPLETED	12 MAY 23	TEAMS
CREATIVE MEDIA PRODUCTION SUB DIP	L3 Y2	PORTFOLIO COMPLETED	26 MAY 23	TEAMS
DRAMA & THEATRE STUDIES	Y2	PERFORMANCE EVALUATION	TBC BY 05/05/23	
DRAMA & THEATRE STUDIES	Y1	COMPONENT 1: CREATIVE LOG	TBC BY 05/05/23	
ENGLISH LANG & LIT	A1	JOURNALISM ARTICLE	20 APR 23	PAPER SUBMISSION TO RECEPTION
ENGLISH LANGUAGE	A1	INTERVIEW, COMMENTARY & ANNOTATED STYLE MODEL	17 MAR 23	PAPER SUBMISSION TO RECEPTION
EXTENDED PROJECTS	Y2 STARTERS	FINAL PROJECT	28 MAR 23	
FILM STUDIES	A2	PRODUCTION	04 NOV 22	TEAMS
FILM STUDIES	A2	EVALUATION	06 JAN 23	TEAMS
FINE ART	AL Y2	PERSONAL INVESTIGATION	W/C 30 <sup>TH</sup> JAN 23	IN CLASS
FINE ART	AL Y1	PORTFOLIO PROJECT	W/C 30 <sup>TH</sup> JAN 23	IN CLASS
GEOGRAPHY	AL Y2		14 OCT 22	
GRAPHIC DESIGN	AL Y2	PERSONAL INVESTIGATION	W/C 30 <sup>TH</sup> JAN 23	IN CLASS AND ON TEAMS
GRAPHIC DESIGN	AL Y1	PORTFOLIO PROJECT	W/C 30 <sup>TH</sup> JAN 23	IN CLASS AND ON TEAMS
GRAPHIC DESIGN	AS	PRACTICAL COMPONENT	W/C 8TH MAY 23	IN CLASS AND ON TEAMS
HEALTH & SOCIAL CARE	L3 Y2	UNIT 10 ASSIGNMENT TASK 1	31 MAR 21	ONLINE
HEALTH & SOCIAL CARE	L3 Y2	UNIT 10 ASSIGNMENT TASK 2	31 MAR 21	ONLINE
HEALTH & SOCIAL CARE	L3 Y1	UNIT 5 ASSIGNMENT TASK 1	20 JAN 23	ONLINE
HEALTH & SOCIAL CARE	L3 Y1	UNIT 5 ASSIGNMENT TASK 2	20 JAN 23	ONLINE
HISTORY (EARLY MODERN)	AL Y2		10 JAN 23	ONLINE + AT RECEPTION PREFERRED BUT NOT ESSENTIAL
HISTORY (MODERN)	AL Y2		10 JAN 23	ONLINE + AT RECEPTION PREFERRED BUT NOT ESSENTIAL
LAW CERT	L3 Y1	UNIT 2: TASKS A & B	10 FEB 23	TEAMS

LAW CERT	L3 Y1	UNIT 2: TASKS C & D	31 MAR 23	TEAMS
LAW EXT CERT	L3 Y2	UNIT 4: TASKS A & B	03 MAR 23	TEAMS
LAW EXT CERT	L3 Y2	UNIT 4: TASKS C & D	26 APR 23	TEAMS
MEDIA STUDIES	A2	PRACTICAL PRODUCTION & SAI	03 FEB 23	TEAMS
MUSIC	AL Y2	COMPONENT 1: PERFORMANCE	31 MAR 23	TEAMS
MUSIC	AL Y2	COMPONENT 2: COMPOSITION PORTFOLIO	05 MAY 23	TEAMS
MUSIC	L3 Y1	A3 TASK ONE: SEQUENCED COMPOSITION	13 MAR 23	TEAMS
MUSIC	L3 Y1	A3 TASK TWO: COMPOSITION LOG	13 MAR 23	TEAMS
MUSIC	L3 Y1	A3 TASK THREE: SEQUENCED COMPOSITION	10 FEB 23	TEAMS
MUSIC	L3 Y1	A3 TASK ONE: STYLISTIC RECORDINGS	13 MAR 23	TEAMS
MUSIC	L3 Y1	A3 TASK TWO: VIDEO LOG	13 MAR 23	TEAMS
MUSIC	L3 Y1	A3 TASK THREE	10 FEB 23	TEAMS
MUSIC	L3 Y2	UNIT A1 TASKS 1-3	05 MAY 23	TEAMS
MUSIC	L3 Y2	UNIT C7 TASK 1	11 NOV 22	TEAMS
MUSIC	L3 Y2	UNIT C7 TASK 2	17 JAN 23	TEAMS
MUSIC	L3 Y2	UNIT C7 TASK 3	10 FEB 23	TEAMS
PERFORMING ARTS	L3 Y1	UNIT 2: UNDERSTANDING THE ROLE AND SKILLS OF A PERFORMER PRESENTATION	15TH MAR 23	TEAMS
PERFORMING ARTS	L3 Y1	UNIT 2: PROCESS/REFLECTIVE JOURNAL	15TH MAR 23	TEAMS
PHOTOGRAPHY	AL Y2	PERSONAL INVESTIGATION	W/C 30 <sup>TH</sup> JAN 23	IN CLASS AND TEAMS
PHOTOGRAPHY	AL Y1	PORTFOLIO PROJECT	W/C 30 <sup>TH</sup> JAN 23	IN CLASS AND TEAMS
PHYSICAL EDUCATION	AL Y2	PHYSICAL EVIDENCE	31 MAR 23	ONLINE
PHYSICAL EDUCATION	AL Y2	EAPI	31 MAR 23	ONLINE
SPORT DIPLOMA	Y2	FINAL COURSE WORK SUBMISSION	MAY 23	TEAMS
SPORT SUB DIPLOMA	Y2	FINAL COURSE WORK SUBMISSION	07 MAY 23	TEAMS
SPORT DIPLOMA	Y1	UNIT 1: ANATOMY & PHYSIOLOGY (EXAM)	MAY 23	TEAMS
SPORT DIPLOMA	Y1	UNIT 22: INVESTIGATING BUSINESS IN SPORT & THE ACTIVE LEISURE INDUSTRY (EXAM COURSE WORK) PART A	12 DEC 22	EXAM
SPORT DIPLOMA	Y1	UNIT 22: INVESTIGATING BUSINESS IN SPORT & THE ACTIVE LEISURE INDUSTRY (EXAM COURSE WORK) PART B	16 JAN 23	EXAM
SPORT SCIENCE EXT	Y2	FINAL COURSE WORK SUBMISSION	07 JUL 23	TEAMS
SPORT SCIENCE DIPLOMA	Y2	FINAL COURSE WORK SUBMISSION	07 MAY 23	TEAMS
SPORT SCIENCE SUB DIPLOMA	Y2	FINAL COURSE WORK SUBMISSION	07 MAY 23	TEAMS

SPORT EXTENDED CERTIFICATE	Y1	UNIT 1: ANATOMY & PHYSIOLOGY (EXAM)	JUL 23	EXAM
SPORT AND EXERCISE SCIENCE DIPLOMA	Y1	UNIT 2: FUNCTIONAL ANATOMY (EXAM)	JAN 23	EXAM
SPORT AND EXERCISE SCIENCE DIPLOMA	Y1	UNIT 3: APPLIED SPORT & EXERCISE PSYCHOLOGY (EXAM)	MAY 23	EXAM
TEXTILES	AL Y2	PERSONAL INVESTIGATION	W/C 30 <sup>TH</sup> JAN 23	IN CLASS
TEXTILES	AL Y1	PORTFOLIO PROJECT	W/C 30 <sup>TH</sup> JAN 23	IN CLASS