



Dear Parent/Carer

We wanted to write to you as the parent/carer of one of our new students, to welcome you to the college and to let you know about some of the main ways in which you will be able to keep up-to-date and informed about the progress of your young person, as well as giving you some information about key events which are coming up this term.

- **Parent/Carer Dashboard** (<https://www.bhasvic.ac.uk/parents-carers-dashboard>)

We hope that you will find most of the information you need on our parent/carer page of the main BHASVIC website. This has information about a range of college activity and provision including guides to attendance & absence procedures, online payments and course charges, key college events and calendars, as well as higher education applications, careers and apprenticeship advice, support for young people's emotional health & wellbeing. We are adding to it all the time, so do please e-mail Caroline Abbott (c.abbott@bhasvic.ac.uk) if you have any suggestions for information which is not already included.

- **Parent Advantage online accounts**

From **1 October** you will be able to access your online Parent Advantage account, which enables you to track the progress of your young person online. This is a secure account which shows you up-to-date attendance, timetable, support plans, exam entries and other information. Once activated, Parent Advantage will be available by clicking the link on the Parent/Carer Dashboard. In the week beginning **1 October**, we will send two emails to this address. One will have an authentication code to activate your account and instructions to access the system. The second will allow you to link your account to your student's account.

Changes to your email address - If this is not the best email address to use, please ensure your young person informs us of the correct email so that we can update our records. The best way they can do this is to email us on CIS@bhasvic.ac.uk by **Sunday 30 September** from their BHASVIC email account. Alternatively, they can fill out a change of details form which is available from Main Reception or you can contact us directly on the email account above. *If you do this, please ensure you include the name and date of birth of your young person within the subject line.*

- **Subject Reviews (termly)**

Once a term, you will receive information about your young person's progress through Subject Reviews. Current planned publication dates are:

- Round one Monday 26 November 2018
- Round two Friday 22 March 2019
- Round three (provisional date) Wednesday 3 July 2019 (A1 students only)

Please check the Parent/Carer Dashboard for further information <https://www.bhasvic.ac.uk/parents-carers-dashboard/subject-reviews>



- **A1 Parents' Evenings**

Please see the attached letter regarding the **Meet the Tutor evenings** on **Wednesday 3 October** and **Thursday 11 October**. These are targeted at parents/carers who have particular concerns about the way in which their young person is settling into college. If you do not have any particular concerns or issues, do please wait until the **subject-based parent evenings** later in the term (**Thursday 29 November** and **Wednesday 5 December**). We will also hold general information evenings about Higher Education and Specialist applications and progression pathways later in the Spring Term (March & May).

- **Parents' and Carers' Newsletter (termly)**

Finally, you will shortly be receiving the Autumn Term edition of Parent & Carers' News, via e-mail, which is our termly update on events, activities and key services. Once again, we hope you find this useful and informative, and do please take time to feedback to us if you feel there is anything else you would like to see included in future editions.

I trust that you and your young person have a good Autumn term, and please do not hesitate to contact your young person's Personal Tutor or the Student Services team if you have any further questions.

Yours faithfully

A handwritten signature in black ink, appearing to read 'Alison Cousens', written over a horizontal line.

Alison Cousens

Assistant Principal (Director of Student Services)