



BHASVIC

Enterprise & Employability A2 tutorial pathway



Changing Lives Through Learning

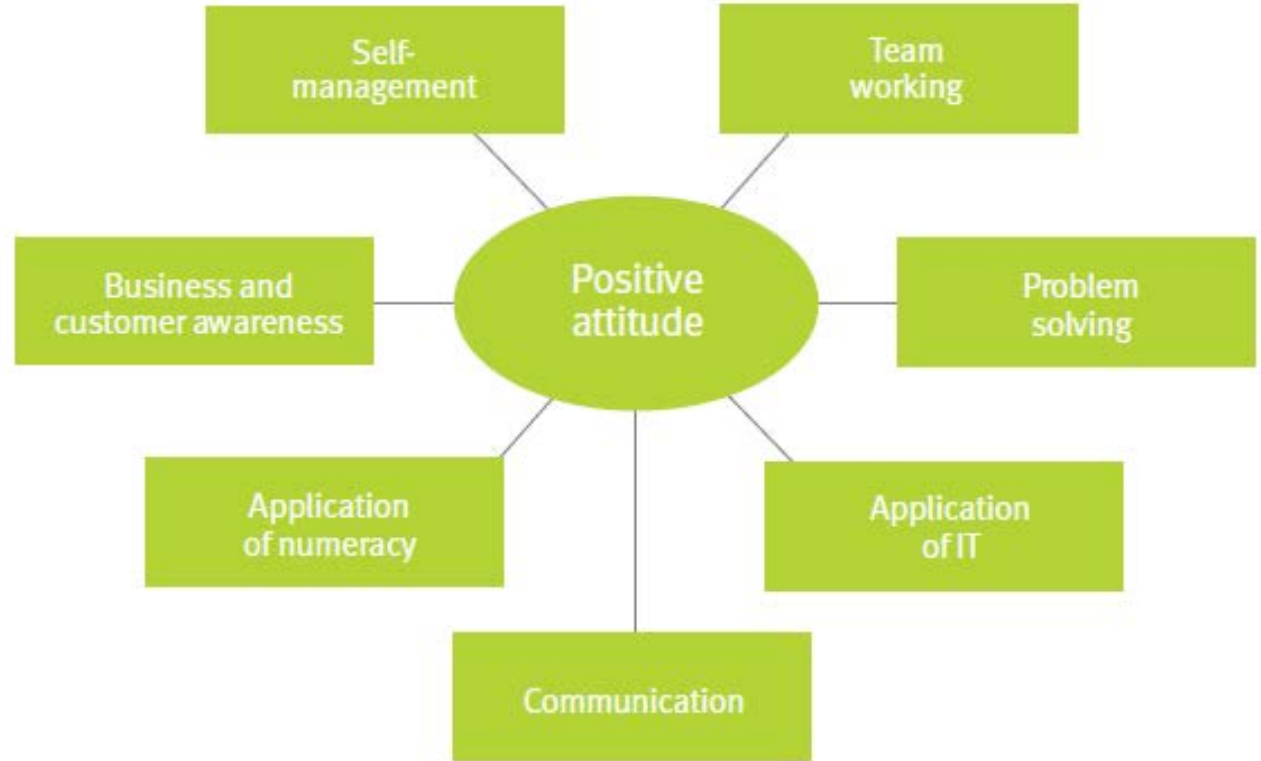
BHASVIC

September/October	Focus on Self	How to make an informed and realistic career decision looking at your interests, aptitudes, values and personality.	One to one careers guidance interview and computer aided guidance tools.
November/December	Opportunity Awareness	Explore different careers to help you be more informed about your options.	Includes visiting speakers from large organisations, small companies and introduction to Apprenticeships. Completion of work experience.

What career do I want? What is available to me?

January/February	Options	Options need to be narrowed and decisions made. Work experience completed.	'Futures Fair' at the end of January and researching careers information to help you make an informed choice.
February/March	Decision-making	Professionalism tutorial including CV design and online reputation	One to ones with tutor to check on your progress.
April/May	Transitions - How to reach your goals.	Recruitment processes, applications, letters and interview techniques.	Employability Express Workshop learning self-presentation skills from an expert

You will be supported to develop these skills?



Employability skills and attributes – as defined by the CBI/NUS

Alumni, Volunteers and Employer Engagement



Connecting schools and colleges with volunteers from the world of work
Volunteers from all levels - apprentices to CEOs, all sectors - archeology to zoology, and in all parts of the country



Volunteers

- How to sign-up
- What do our volunteers say?
- Guidance: Career Insight Talks
- Guidance: Help with CVs/Mock Interviews
- Guidance: Number/Reading partner
- Guidance: School Governor Chat
- Volunteers: ELBA Mentoring volunteer form
- Volunteers: ELBA Mentoring Schools Form
- Volunteers: Inspiring Languages
- Volunteers: Inspiring Women
- FAQs

Volunteers

Volunteer to Inspire the Future in your local school or college

Inspiring the Future is a free service which sees people from all sectors and professions from Apprentices to CEOs pledging one hour a year to visit local state schools and colleges to talk about their jobs, career and the education route they took. As a volunteer you just talk about 'the job you do' and 'the route you took'.

Join our diverse community of volunteers from:

- all levels – apprentices to CEOs
- all jobs – archaeologists to zoologists
- all over the UK

Everyone – from seasoned CEOs to 18 year old Apprentices – can volunteer with Inspiring the Future.

Volunteering can take place near home or work, you just select from a drop-down menu which areas you can volunteer in. Schools and colleges across primary and secondary in those areas can see volunteer profiles and contact volunteers by sending secure invitation messages through the system. You simply let the school/college know whether you're able to attend.

Volunteers interested in signing up to the Inspiring Women campaign.



Use all the tools you can find!

Employers

Employers who have worked with E and E tutor groups this academic year have included:

- AMEX, NHS, Merrill Lynch, Laing O'Rourke (job opportunities and one to one CV advice)
- Speakers from National Apprenticeship Service, Apprenticeships in Sussex, Creative Processing, Chichester University (degree apprenticeships) and Oyster Worldwide (gap years)
- Specialist input on presentation skills by BBC presenter
- Tailored one to one coaching on job searching from Further My Future



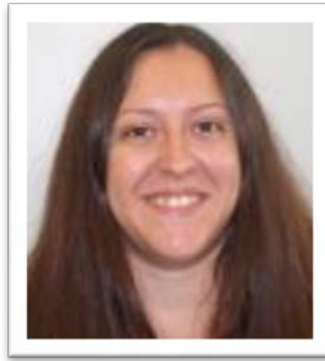
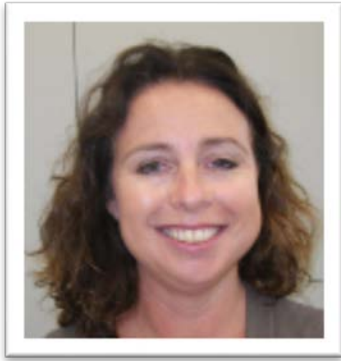
Building a profile of activities

Work Experience Placement – 25 hours

- Finding your own placement is an important part of the learning process.
- The skills you learn whilst doing this can be just as valuable as the skills you pick up on the placement itself.
- We will support you with this process –
START LOOKING NOW!

The responsibility to find a placement is yours!

Work Experience Placement – start looking



We have two fully qualified careers advisers and a work experience co-ordinator to help you.

To book an appointment:

- Pop in to the Student Services Centre
- E-mail careers@bhasvic.ac.uk

Careers Service — follow ups and support for students

Decision-Making Tools



Help with Decision-Making



Subject Specific Info & Links



Studying at a UK University



Links to subject-specific info

Studying Abroad



Further Education



Art Foundation



Looking for Work



Apprenticeships



Labour Market Information



Local Colleges, Local Courses



Work Experience & Volunteering



Be your own boss?

Gap Year



Starting Your Own Business



A Year in Industry



BHASVIC Careers Library



Want to be a...Teacher?



Careers Magazines & Articles



Live Apprenticeship vacancies

Careers Service VLE - online