

BHASVIC

**Employability
&
Enterprise**

**A2 tutorial
pathway**

Changing Lives Through Learning

BHASVIC



• What is the Employability & Enterprise pathway?

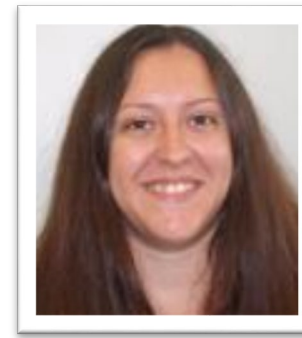
- Aimed at A2 students who are interested in going straight into an apprenticeship, employment or setting up their own business (entrepreneurs)

- There are three MAIN portfolio options:

- World of Work
- Young Enterprise
- Work Experience



- The Tutorial programme focuses on external speakers, thinking about your own 'personal brand', developing your CV, understanding what employers are looking for, making applications and practising for interviews



A2 Tutorial Programme



A2 tutorial starts



	Tuesday	EE Theme	EE Tutorial content / resources	Milestones & WEX targets / admin	Student Services and/or Outside Speakers	BHASVIC cross-college key dates
E		A1 Enrolment / summer assignments / arranging WEX placement				30 th /31 st Aug: Autumn term starts
1			No Tutorial			3 rd Sept: A2 enrolment & short lessons#1 7 th Sept :A2 lessons#2
	<i>*04-Sep-18</i>		No Tutorial			13 Sept: A2 timetable starts
2	<i>*11-Sep-18</i>		No Tutorial			25 Sept: Freshers & Enrichment Fair
3		Self- Awareness	Intro to E and E programme and workbook	WEX proposal/ Learning Agreement VLE upload	Judith Shard (WEX co-ordinator)	
	18-Sep-18					
4		Self- Awareness	Intro to Careers Advisers and Kudos	Experience placement	Adele/Lynne (Careers Advisers)	28 Sept: A2 course change deadline
	25-Sep-18					
5		Self- Awareness	One to Ones		Personal Tutor	1 Oct: Nov GCSE re-sit request deadline
	02-Oct-18					
6		Self- Awareness	Skills and Experiences; CV development	Upload existing CV/Personal Statement	Penny Daly (TBC)	Student Survey (induction)
	09-Oct-18					
7		Self- Awareness	Matching aptitudes to employment opportunities; Degree Apprenticeships		Speaker From Chichester Uni (TBC)	19 Oct: half term begins
	16-Oct-18					
	22-Oct-17		OCTOBER HALF TERM			
8		Opportunity Awareness	Introduction to Apprenticeships	Apprenticeship Registration	National Apprenticeship Service	30 Oct: Eng/ Maths GCSEs begin
	30-Oct-18					
9		Opportunity Awareness	What do you need to know about apprenticeships – an employer's perspective	Workbook and Reflections Completed.	Speaker from Sigma (TBC)	Subject Reviews #1 - begins
	06-Nov-18					
10		Opportunity Awareness	No Tutorial	WEX placement #1		13. & 16 Nov: A1 Sub Rev apps 14 & 15 Nov: Open Eves
	<i>*12-Nov-18</i> READING WEEK					
11		Opportunity Awareness	Session 7 Apprenticeship Overview and registration with NAS	Students Registered with National Apprenticeship Service	Inspiring the Future speaker arranged	23 Nov: UCAS deadline-internal 26 Nov: Sub Rev published to parents
	21-Nov-17					

- AMEX, NHS, Neilson (job opportunities and one-to-one CV advice)
- Speakers from National Apprenticeship Service, Chichester University (degree apprenticeships) and Oyster Worldwide (gap years)
- Entrepreneurial advice from My Pocket Skill, and other small to medium employers (SMEs)
- Tailored one-to-one coaching on job search from Further My Future



What career do I want? What is available to me?

September /October	Focus on Self	How to make an informed and realistic career decision looking at your interests, aptitudes, values and personality.	<ul style="list-style-type: none">• One to one careers guidance interview• Computer aided guidance tools.
November/ December	Opportunity Awareness	Explore different careers to help you be more informed about your options.	<ul style="list-style-type: none">• Visiting speakers from large organisations• Small companies• Introduction to Apprenticeships• Completion of work experience.

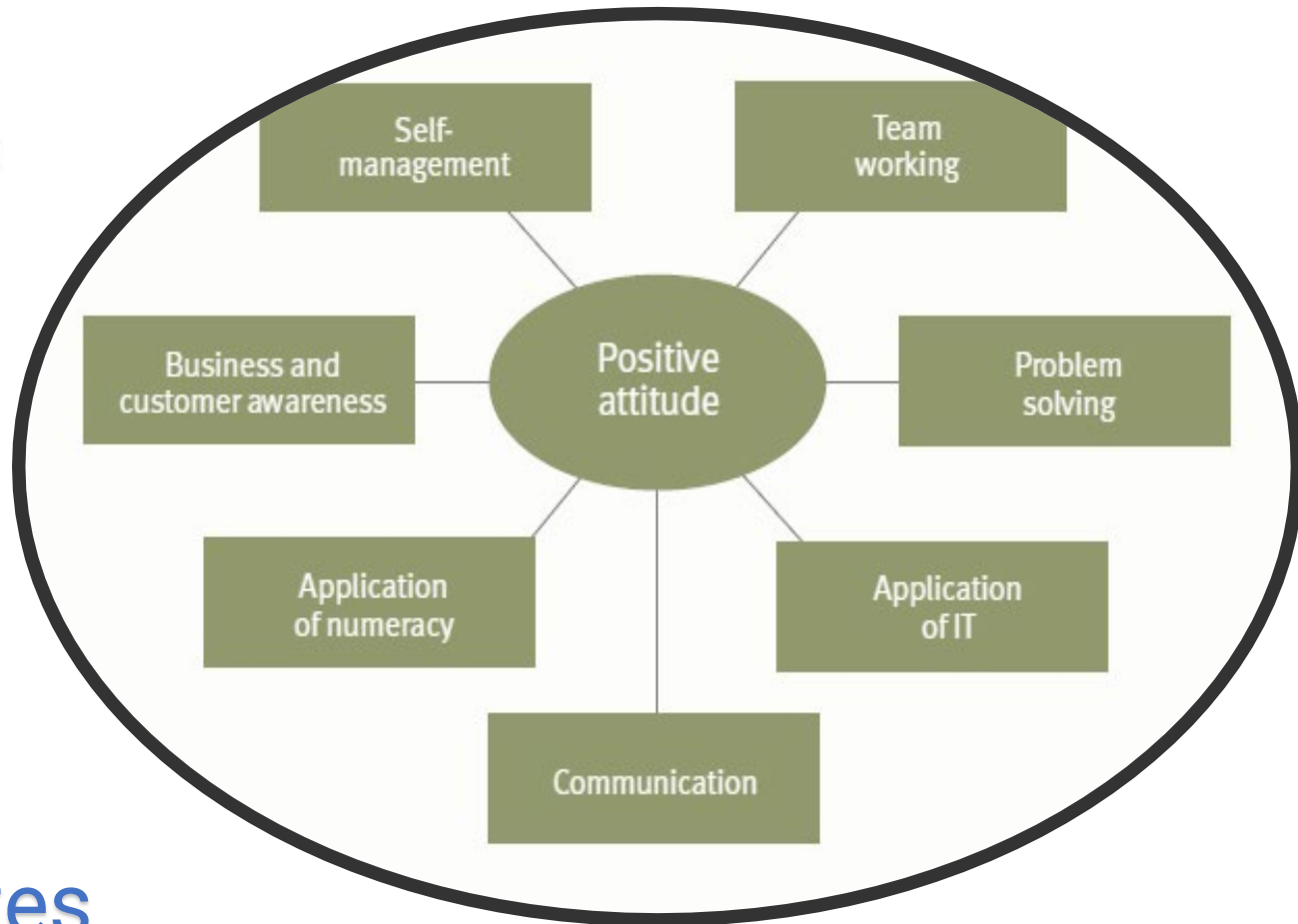
January/ February	Options	<p>Options need to be narrowed and decisions made.</p> <p>Work experience completed and reflections as part of tutorial programme.</p>	<ul style="list-style-type: none"> • ‘Futures Fair’ at the end of January • researching careers information • informed choices
February/ March	Decision-making	<p>Professionalism tutorial including advanced CV design and online reputation</p> <p>Professional coaching for next steps / applications</p>	<ul style="list-style-type: none"> • One to ones with tutor to check on your progress
April/ May	Transition: how to reach your goals.	<p>Recruitment processes, applications, letters and interview techniques.</p> <p>Mock interviews with external companies/ organisations</p>	<ul style="list-style-type: none"> • Final workshops learning self-presentation skills from an expert

You will be supported to develop these skills



Employability skills & attributes

as defined by the CBI/NUS



OPTIONS FOR WORK-BASED LEARNING 2020-21

- You must do at least 28 additional 'portfolio' hours OUTSIDE tutorial to make up your overall A2 timetable
- 1. **Work Experience placement** (taken between Sept & February)
- 2. **World of Work portfolio**
- 3. **Young Enterprise portfolio**
- 4. **Any 'other' MUST be discussed and agreed with Mandy Brindle**
- If you haven't chosen what you are doing yet, you need to speak to your tutor or message us on TEAMS

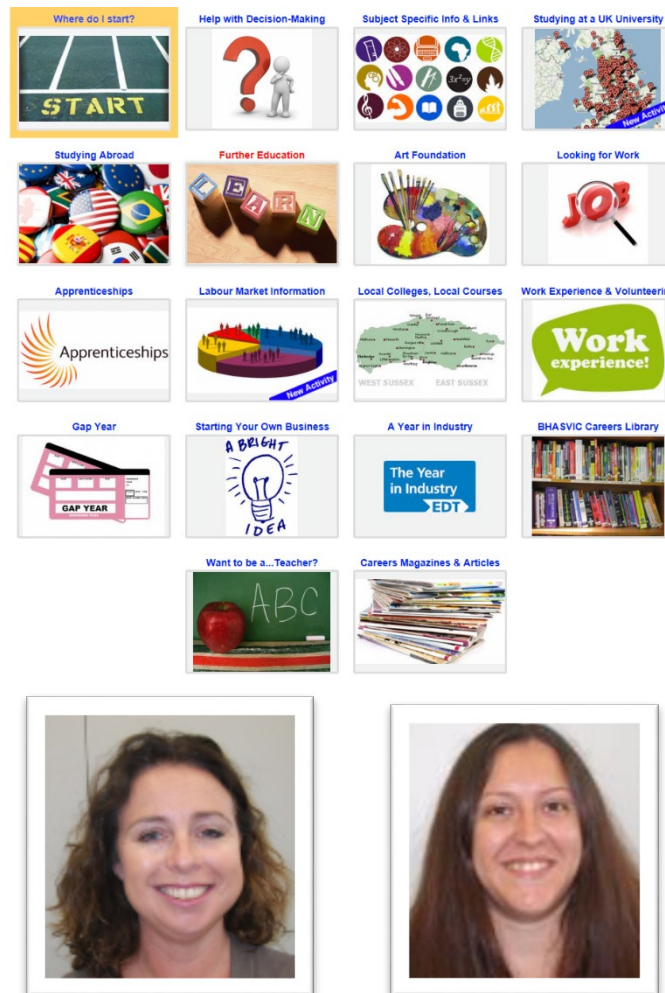
Work Experience Placement – support

- In current climate, work experience placements are harder to source
- However, some employers are starting to offer virtual WEX placements
- If you have opted for WEX, you are expected to find your own placement for Autumn Term
- Sam Davey is our WEX co-ordinator and can offer advice
- E-Mail: wex@bhasvic.ac.uk



Decision-Making Tools

Be your own boss?



Links to subject-specific info

Live Apprenticeship vacancies

You can also access support with CVs, applications etc. from Careers Advisers, Lynne Trower and Adele Fox

E-Mail: careers@bhasvic.ac.uk

- What do you need to do this week?

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Employability and Enterprise-Guide

PROGRESSION WEEK 2020 GUIDE

EMPLOYABILITY AND ENTERPRISE PATHWAY

GUIDE: INSTRUCTIONS AND LINKS

Progression Week Guide E&E

Introduction and instructions	2
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Boost practical skills and personal development

Get prepared for life after education with our virtual mentorship, workshops and online activities. Join live sessions via the calendar or catch up on archived events in the posts below. It's time to take the next step!



1. Download Progression Week Guide & Progression Week Diary (from VLE / TEAMS)
2. Follow research and activities section, including skills & interests, and creating or upgrading your CV
3. Complete Progression Week Diary and upload to your Tutor's Assignment in TEAMS

		Watch Here	Watch here		
	LIVE Skills Builder Owning your story - You are much more than your academic achievements Register Here in association with	VIDEO Skills Builder How to Boost your Confidence - We will share simple tools and tricks on growing confidence including how to catch negative self-talk Watch here	LIVE Career Guidance Get personalised career guidance with our Career advisor Book Here	VIDEO Skills Builder Finding your voice - Communication Watch here	LIVE Skills Builder Finding your voice - Communication skills Register Here in association with
12:00 - 12:45	INSTA TAKEOVER Inspiring Stories Helena Chan - "Your biggest regrets in life are the things you did not have the courage to try, not the ones you tried and failed at" Follow @fledglinkapp on Instagram	LIVE CV Clinic Tailored guidance from our CV experts Book Slot	LIVE CV Clinic Tailored guidance from our CV experts Book Slot	LIVE CV Clinic Tailored guidance from our CV experts Book Slot	INSTA TAKEOVER Inspiring Stories Kaleehlah Jones - With a lot of hard work and elbow grease, she overcame the adversity of her home life and used it as inspiration to create a life that is fulfilling Follow @fledglinkapp on Instagram
13:00 - 13:45	LIVE Career Guidance Get personalised career guidance with our Career advisor Book Slot	VIDEO Building your Brand Part 1: Managing your online presence Watch here	VIDEO Skills Builder Motivation & How To Find Your Why - We help you to build a personalised set of motivation hacks. Watch here	VIDEO Skills Builder How to keep up productivity levels and stay organisation Watch here	VIDEO The Ultimate Guide to Getting a Job Module 12 - Presentations Watch here



Building a profile of activities for your CV

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