



Dear Parent / Carer

Further to my previous correspondence, I write to remind you that our A1 (first year) Parents' Evenings will take place on:

- **Thursday 14 January 2021** (18:00 – 20:00)
- **Wednesday 20 January 2021** (17:00 – 19:00)

Subject based parents' evenings are an opportunity for you to discuss your young person's progress with their teachers. Appointments are online, via video link and are **strictly five minutes in length** so we advise that you read your young person's **Progress Review** in advance of the appointment; this will give you a 'snap-shot' of their current performance and will allow you to decide on any specific points you would like to discuss with a teacher. Further information about Progress Reviews can be found on our website here: [Progress reviews](#), the most recent reviews were made available to you on Thursday 19 November, via your [Parent Advantage](#) account. If you are having any issues logging on to your Parent Advantage account please contact [cis@bhasvic.ac.uk](mailto:cis@bhasvic.ac.uk) who will be happy to help.

It is important that these appointments remain focussed on subject specific issues, so if your young person is facing any wider issues which are affecting their college experience, we would ask that you contact your young person's Personal Tutor in advance of the parents' evenings via email by using their *initial.surname@bhasvic.ac.uk* email address. Please do this as soon as possible to give tutors the opportunity to share any relevant information with subject teachers, so that your discussions with them are suitably directed and can be concluded within the 5-minute timeslot.

All appointments will take place via video call, using the parents' evening online booking system. The **booking system will not open until nearer the event** but you will need to create an account by following the instructions below. You will receive a further email from us in January, approximately one week before the events, to confirm when the booking system is going live.

## Online Booking - Creating an Account

The booking system can be accessed via the parent/carer page on the website [HERE](#).

To create an account, you will be asked to enter:

your title / first name / surname

- your e-mail address
- the student's first name (this must be your young person's 'official' first name, as detailed on our Parent Advantage system, rather than any 'preferred' name)
- the student's surname
- the student's date of birth Detailed screen shots and instructions are also available on the Parent/Carer website [HERE](#). Further guidance can be found here: [How to attend video appointments over video call](#), please also view [a short video demonstration](#).

## Technical Support

If you have any technical problems with setting up your account please e-mail [cis@bhasvic.ac.uk](mailto:cis@bhasvic.ac.uk).

We hope that you will be able to attend the online consultations and that you find them useful and informative. Further information will follow in the New Year.

## Emotional health & wellbeing during the holiday period

In advance of the Christmas & New Year break, we would like to let you know that if you have any concerns about your young person's emotional health and wellbeing whilst the college is closed, telephone consultations are available from the [Brighton and Hove Schools Wellbeing Service Christmas Consultation Line](#) from 21 - 24 December and 31 December.


As mentioned in our recent [Parents' and Carers' Newsletter](#) I would also like to share a list of external agencies that may be helpful: [Young People's Support and Services](#); [Maintaining Positive Wellbeing](#) and our dedicated [Wellbeing](#) page with a wealth of resources. Students can also refer to the [BHASVLE Welfare VLE page](#) to find a range of advice and information about; welfare, safety, and local support services.

## And finally...

I am delighted to let you know a recording of the **BHASVIC Virtual Christmas Concert** will be available to view on our website from Tuesday 15 December on the [Parents' and Carers' Website Noticeboard](#), please take some time to listen to some very talented students and staff spreading some Christmas cheer!

I wish you and your loved ones a happy and restorative Christmas period and we look forward to welcoming students back on Monday 4<sup>th</sup> January 2021.

Yours faithfully,



Alison Cousens

Assistant Principal (Director of Student Services)