



BHASVIC

24th May 2018

Subject: Progression Day for A1 Students (UCAS Tutorial Option)

Dear Student,

During A1 – A2 transfer, you opted to join a **UCAS** tutor group during the 2018-19 academic year. An **important** and **compulsory** part of the transition into your A2 year is attending **Progression Day** on **Thursday 14th June**.

As you have selected this tutorial option, your Progression Day will be hosted by the **University of Sussex** at their **Falmer campus**. You will attend a series of information sessions which will help with your preparation for making an application to university level study, followed by a 'taster talk' which will give you an insight into university life and the teaching methods used by academics.

You will need to select your taster talk in advance and can do so by completing the **Progression Day Survey Monkey** which will be **texted out to you within the next week two weeks**. This link will also then be available on the front page of the VLE. **Please ensure you complete the survey by the deadline given in the text.**

Spaces at taster talks will be allocated on a first come, first served basis. You will be asked to select your top three choices and we will do our best to ensure you are able to attend your first choice. However, regardless of the topic, all of the taster talks will give you an experience of a university study environment.

You will be expected to make your own way to and from the university. The event will begin promptly at **11:00**. You will need to arrive **between 10:30 and 10:50** and should make your way to the **Jubilee Lecture Theatre** to register. A campus map can be found here: <http://www.sussex.ac.uk/about/campus/map-and-facilities>. You will also find further information about the event enclosed. Please read this information carefully.

This is an exciting opportunity for you to gain an insight into university life and receive important information and advice delivered by university experts.

I do hope that you find it useful and inspiring and that it helps you make informed decisions about your next steps after BHASVIC.

Yours sincerely,

Alison Cousens
Assistant Principal (Director of Student Services)



Progression Day at the University of Sussex Additional Information

Getting There

All students are expected to make their own way to and from the university. The university is well-connected by train, bus and road and also has on-site facilities for cyclists.

- **Train:** The University of Sussex can be reached from both Brighton and Lewes train stations. You need to get to **Falmer station** which is directly opposite the university campus and walk through a subway which runs under the A27. Make sure you follow signs for the University of Sussex (the University of Brighton also has a campus at Falmer). Student ambassadors will be on hand to help direct you. **They are easy to spot as they will be wearing bright green t-shirts.**
- **Car:** Parking on campus is limited so we strongly advise against travelling by car. However, if someone else is dropping you off, please ensure that you have a campus map on you / your phone so you can make your way safely to the Jubilee Lecture Theatre from wherever you are dropped off.
- **Bus:** The 23, 25, 25C, 28 and 29 buses all stop at the university campus. Some 5B and 50 services also run to the campus. You can find more information and timetables about these services at www.buses.co.uk
- **Bike:** There is plenty of bike parking at the campus. Please ensure you leave your bike safely secured in a designated area as neither BHASVIC nor the university can accept responsibility for any damage or loss.

You will find all this information here: <http://www.sussex.ac.uk/about/directions/>

Arrival & Registration

Please make your way to the Jubilee Lecture Theatre. A campus map can be found here: <http://www.sussex.ac.uk/about/campus/map-and-facilities>

You will be met in the foyer by staff from both BHASVIC and the university. You will then register your attendance before making your way to the first session.

Rooms for the taster talks will be confirmed on the day. After the taster talk, you can either join an optional student-led campus tour or make your way home. If you do wish to join the campus tour, you will be collected from your final room by a student ambassador.

All students are expected to make their own way home when they have finished at Sussex. There is no need to return to College after the event. Please ensure you are carrying your BHASVIC ID card for the duration of your visit to Sussex.



Additional Support Needs

In order to ensure that this visit is enjoyable and safe for all students, it is important that you make us aware of any additional support or medical needs that you may require assistance with on the day. You can do this by filling in the relevant question on the Progression Day Survey Monkey.

If you have any questions or concerns, and would like to discuss these with a member of staff first, please email studentservices@bhasvic.ac.uk by 16:00 Friday 8th June at the latest.

Attendance

Attendance at this event is compulsory and any unauthorised absences will be treated as per normal College procedures; failure to attend may also jeopardise your transfer into your A2 year. If you know **in advance, or on the day**, that you will not be able to attend for a valid reason, please follow the normal College absence procedure. You can find these here: [Absence Procedures](#)

Expectations of Student Conduct

- Please remember that you are representing BHASVIC during this visit. Please show respect for all members of the university community.
- You are expected to stay for the duration of the event. Please do not leave the university campus until you are instructed to do so.

Facilities on Site

Lunch will not be provided. There are a variety of food and drink outlets on the university campus, and ample space for students to eat a packed lunch / snack if they wish.

On Site Emergency

There are emergency phones in all lecture theatres at Sussex. In the very unlikely event of an emergency on the day, please listen to any instructions given by a member of staff. The Emergency Response Team at Sussex can also be contacted by calling 3333 from the emergency phones in the lecture theatres, or on 01273 873333 from a mobile.

There will also be 2 members of BHASVIC staff at the university who will be carrying mobile phones. You can contact them on either **07423 453717** or **07436 289440**.

Please only use these numbers if you need immediate help or assistance on the day.



BHASVIC

Parental Consent

A copy of this letter has been sent to your parent(s)/carer(s). We have assumed parental consent for this event. If your parent/carer does not want you to attend they have been asked to email studentservices@bhasvic.ac.uk by 16:00 on Friday 9th June at the latest. **Please make sure you discuss this event with your parent(s) / carer(s) to ensure you have permission to attend.**

Photography

Photographs and/or video taken by the university during the event may be used in future print or web publicity materials. It is your responsibility to inform the College if you **do not** consent to this. You can do this by completing the final question on the Progression Day Survey Monkey.