



BHASVIC

Berlin and Potsdam Residential

Year 1 History Modern

Monday 7th – Friday 11th July

36 places

£908

Please note that this trip is running in Skills Week.

BHASVIC is pleased to offer residential trips to our students alongside their studies as not only does it support their learning but also give a great opportunity to grow independence, develop life skills and make new friends as they move on to adulthood. This year we are planning a Year 1 History Modern: Berlin & Potsdam Trip in July 2025. This four-day trip gives you an opportunity to visit the historic sites which we cover in your coursework on the causes of the Cold War.

Travel

We will be flying to Berlin from either Gatwick or Heathrow; this will be confirmed at a later date (depending on departure airport/ flight times we will organise a return coach from BHASVIC to the airport)

Accommodation

Accommodation will be B&B at the 3-star MEININGER Hotel Berlin Tiergarten. Students will share single sex dorms, and we will give them the opportunity to choose who they share with.

Activities

Coach excursion to Potsdam / 4-hour guided walking tour of Berlin / Visit to the Berlin TV Tower/ Guided tour of Schloss Cecilienhof / Visit to DDR Museum / Visit to Reichstag/ Visit to Stasi Prison & Hohenschonhausen Memorial/ Guided tour of the Stasi Museum/ Visit to the Berlin Wall & East Side Gallery Guided tour of Lindenstrasse Memorial Site

We hope your young person can join us for this exciting trip, please see the following pages on how to sign-up and pay.

Any questions please don't hesitate to contact Trip Leader, Andy Thomas, a.thomas@bhasvic.ac.uk

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The cost of the trip is £908. This includes. Return flights from London airport to Berlin/ 1 piece of checked luggage/ Berlin airport transfers/ 4-nights bed and breakfast accommodation/ All excursions/ museum visits and guided tours/ All travel cost whilst in Berlin/ BHASVIC & European Study Tours trip insurance. 5% BHASVIC emergency contingency (any remaining contingency monies will be refunded after the trip) £50 European Study Tours flight contingency (this is for fluctuating flight costs & will be refunded if not used).

The following is not included in the cost of the trip: travel to/ from home to BHASVIC or airport/ lunch & dinner/ return UK airport transfers – this maybe an additional cost

How to sign-up

To make sure that all students interested in joining this trip get a fair chance of getting a place we ask that you complete a sign-up form via this link. [Residential sign-up form](#) This does not secure you a place at this

One application per student please and only put the students name down if you are sure they are 100% committed to going on the trip. **The deadline to sign-up is by midday on Sunday 10th November**

We will then review numbers and if the trip is oversubscribed, we will randomly pick 24 students for the 24 places. We will then email parents/ carers to let them you know if the student does/ does not have a place. Those that don't will go on a waiting list. Those with a place will then need to pay the deposit to secure the place.

You will need to have your BHASVIC Parent Pay account set-up in advance to avoid any delays in payment if you are offered a place. Parents were emailed in September with their unique activation code, if you have not seen this email, you may find it in your junk mail. If you cannot locate the email, please contact cashdesk@bhasvic.ac.uk and ask for it to reissued, please include the full name of the student in the email.

Paying the deposit (once allocated a place)

Please make sure you read the terms & conditions at the end of this letter before proceeding with payment.

Once you have received the email confirming the students place on the trip you will be able to log into your BHASVIC Parent Pay account and pay the initial deposit of £150 by midday Wednesday 13th November. Payment of the deposit secures the place on the trip. If the deadline is missed for deposit payment, then the place will be offered to a student on the waiting list

Remaining balance

Once the deposit has been paid you can pay the remaining balance of £758 in 3 instalments via Parent Pay by the dates shown below. You can also make intermittent payments before those dates or pay in full.

Tuesday 7th January £252

Monday 3rd February £252

Monday 3rd March £254

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What happens next

Once you have paid the deposit, we will email parents/ carers a link to the online Residential Trip Form. This form collects emergency contacts/ medical details/ passport information (if applicable). Completion of this form is a requirement for the student to participate in the trip. All information is stored in line with GDPR and will be deleted after the trip is completed. Students will be required to complete a separate Code of Conduct form for the trip.

There will be a trip meeting for students held nearer the departure date where they will have an opportunity to meet the group and the Trip Leaders, ask any questions and receive the Trip Pack which will give them all the travel details/ emergency contacts whilst they are away. We will also email this pack to parents/ carers.

Terms & conditions

1. At the time of writing the cost of this trip is correct. There may occasions where elements of the trip will be affected by price rises which are out of BHASVICs control. In these instances, this cost will be passed to the parent/carer. BHASVIC will make sure we inform the parent/ carer of any price increase in a timely manner & will ensure any additional cost is kept to a minimum.
2. If the student wishes to withdraw from the trip, please email the Trip Leader & trips@bhasvic.ac.uk
3. If you choose to withdraw the student from the trip at any point, any monies paid will only be refunded if:
 - a. If we can fill the space from the waiting list. Please note not all trips will have a waiting list, in this instance we will advertise the trip to the relevant cohort one additional time to find a replacement. If we cannot fill the space, you will not receive a refund.
 - b. Any student from the waiting list being able to pay all monies outstanding in one payment
4. Final instalments need to be paid within 30 days of the stated due date. If payment is not made within this period, then BHASVIC reserves the right to withdraw the student from the trip & retain all monies paid for the trip thus far.
5. If a student withdraws from a trip and student names have already been submitted to a travel company or airline, then any cost incurred to replace that student/ or change details will be charged to the withdrawing parent/ carer
6. The student's parent/ carer will be asked to input their passport details (if applicable) via the Residential Trip Form. It is the parent/carers responsibility to make sure this information is correct & to arrange a new passport if necessary. BHASVIC is not responsible for any mistakes made whilst imputing passport details or for failure to renew a passport by time of the trip departure. Any cost incurred to correct mistakes will be charged to the parent/ carer.
7. In the incident of the refusal by immigration in the country of destination or refusal to board in the UK, cost to return the student home with an accompanying teacher will be charged to the parent/ carer. In instances where a passport renewal is not received in time for trip departure, BHASVIC will not refund any paid monies.
8. We will check if any student has any AI / ALS / Safeguarding / Medical Needs / Health and Safety Issues and PEEPS that the trip leader/s should be aware of just for the duration of the trip. This information will be collected via an online form & all is stored in line with data protection laws and will be deleted after the trip is completed.